

**STATE OF WASHINGTON
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
OLYMPIA, WASHINGTON**

REQUEST FOR PROPOSALS (RFP)

RFP NO. 2019-24
Amendment 01 (5/14/19)

PROJECT TITLE: Evaluation for the Student Assistance Prevention and Intervention Services Program

PROPOSAL DUE DATE: 3:00 p.m., Pacific Time (PT) on June 3, 2019

ESTIMATED CONTRACT PERIOD: July 1, 2019, through August 31, 2020. Amendments extending the period of performance, if any, shall be at the sole discretion of OSPI.

CONSULTANT ELIGIBILITY: This solicitation is open to those Consultants that satisfy the minimum qualifications stated herein and that are available for work in Washington State.

SUBMIT PROPOSAL TO: contracts@k12.wa.us

FAXED PROPOSALS WILL NOT BE ACCEPTED.

All communications concerning this RFP must be directed only to the RFP Coordinator via email. Any other communication will be considered unofficial and non-binding on OSPI. Consultants are to rely on written statements issued by the RFP Coordinator. Communication directed to parties other than the RFP Coordinator may result in disqualification of the Consultant.

This RFP is available at the Office of Superintendent of Public Instruction (OSPI) website located at [OSPI's website](#) and at the Department of Enterprise Services, [Washington Electronic Business Solution \(WEBS\) Procurement website](#). All RFP amendments or Consultant questions and OSPI answers will be posted to these sites. All interested Consultants must be registered with WEBS under the following commodity codes in order to receive notifications: 952-77: Research and Evaluation; 952-06 Alcohol and Drug Prevention; 924-19 Educational Research Services.

OSPI, and its contractors and subcontractors, must not discriminate in any programs or services based on sex, race, creed, religion, color, national origin, age, marital status, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability, and must comply with state and federal nondiscrimination laws, including Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and Title VI of the Civil Rights Act of 1964. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.

Last year's Annual Report, the 2017-2018 Evaluation of Washington State's Student Assistance Prevention and Intervention Services Program has been incorporated for reference. Accordingly, Section E. RFP Exhibits, has been amended to read as follows:

Section E. RFP EXHIBITS

- Exhibit A Certifications and Assurances
- Exhibit B Sample Contract
- Exhibit C General Terms and Conditions
- Exhibit D Contractor Intake Form
- Exhibit E HCA Confidential Information Security Requirements
- Exhibit F SAPISP Annual Report (2017-2018)

EXHIBIT F
SAPISP ANNUAL REPORT (2017-2018)

Visit [Washington Electronic Business Solution \(WEBS\) Procurement website](#) to download the exhibit, or email the Procurement Coordinator at contracts@k12.wa.us to receive a copy via email.