

**STATE OF WASHINGTON  
OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION**

**REQUEST FOR PROPOSALS  
RFP No. 2018-20: Private Schools Summer Conference  
Addendum 01 – Q&A**

*Note to potential respondents:*

*This addendum is intended to revise, clarify and become part of RFP No. 2018-20, issued February 8, 2018.*

*All amendments, addendums, and notifications will be posted on the [OSPI website](#) (if this was an open procurement) and released via the Washington Electronic Business Solution ([WEBS](#)) website.*

**QUESTION:** Can we host it on our company's website?

**ANSWER:** Yes, you may use your own website as long as the participants have access though the contract's period of performance.

**QUESTION:** Are there websites or blogs that you've seen that can serve as examples of what you are looking for?

**ANSWER:** No.

**QUESTION:** How will participant contact be maintained to indicate to users when a new post is published? By whom? (a listserv maintained by OSPI or Contractor?)

**ANSWER:** A listserv is an acceptable method, but it will need to be maintained by the Contractor.