



## STATE STANDARDS CERTIFICATE OF COMPLIANCE 2011-2012

School Name \_\_\_\_\_  
Physical Location \_\_\_\_\_  
Address \_\_\_\_\_  
(required)  
Mailing Address \_\_\_\_\_  
(if different)

**Please mark with an "X" all appropriate areas.**

This school:

- |  |   |
|--|---|
| <input type="checkbox"/> Offers child care       | <input type="checkbox"/> Is profit                          |
| <input type="checkbox"/> Offers preschool        | <input type="checkbox"/> Offers a gifted program            |
| <input type="checkbox"/> Is a residential school | <input type="checkbox"/> Offers a special education program |
| <input type="checkbox"/> Is nonprofit            |   |

PUBLIC SCHOOL DISTRICT IN WHICH THE SCHOOL IS LOCATED \_\_\_\_\_

I, \_\_\_\_\_, do hereby certify that I am the principal or chief administrator of the above-named school; that said school is located at the address listed above and conducts Grades \_\_\_\_\_ through \_\_\_\_\_. Projected enrollment for the 2011-12 school year is preschool \_\_\_\_\_ Grades K-12 \_\_\_\_\_. This school is scheduled to meet throughout the 2011-12 school year; and this school will meet all standards as stated in this document, with the exception only of such deviations, if any, as are set forth in (11) below:

**Initial each number indicating compliance as appropriate.**

- \_\_\_\_ (1) The minimum school year for instructional purposes consists of no less than 180 school days or the equivalent in annual minimum instructional hour offerings as prescribed in WAC 180-90-112(4).
- \_\_\_\_ (2) On each school day, pupils enrolled in the school are provided the opportunity to be engaged in educational activity planned by and under the direction of the staff, as directed by the administration and/or governing board, and that the total instructional hour offering, made available is at least:
- (a) 450 hours for students in Kindergarten.
  - (b) 1,000 hours for students in Grades 1 through 12.
- \_\_\_\_ (3) All classroom teachers hold appropriate Washington State certification or meet the definition of a non-Washington State certificated teacher in WAC 180-90-112(5)(a-d). The school maintains a ratio of one teacher to every twenty-five students.
- \_\_\_\_ (4) (a) ALL classroom teachers will not have \_\_\_\_\_; will have \_\_\_\_\_; have \_\_\_\_\_; a Washington State background check (check most appropriate).  
(b) ALL other staff who have regularly scheduled unsupervised access to children will not have \_\_\_\_\_; will have \_\_\_\_\_; have \_\_\_\_\_; a Washington State background check (check most appropriate).
- \_\_\_\_ (5) The school intends to operate an extension program for parents, guardians, or persons having legal custody of a child to teach children in their custody. The projected enrollment for the extension program is \_\_\_\_\_.
- \_\_\_\_ (6) The extension program meets the following requirements:
- (a) The parent, guardian, or custodian is supervised by a person certified under chapter 28A.410 RCW who is employed by the school.
  - (b) The planning by the certified person and the parent, guardian, or person having legal custody includes objectives consistent with this subsection and subsections (5), (6), and (8) on this certificate.
  - (c) The certified person spends a minimum average each month of one contact hour per week with each student under his/her supervision who is enrolled in the extension program.
  - (d) Each student's progress is evaluated by the certified person.
  - (e) The certified person does not supervise more than 30 students enrolled in the approved private school's extension program.
- \_\_\_\_ (7) Measures have been taken to safeguard all permanent records against loss or damage through either the storage of such records in fire-resistant containers or facilities or the retention of duplicates in a separate and distinct area.
- \_\_\_\_ (8) (a) \_\_\_\_\_ The physical facilities of the school are adequate to meet the program offered, and all school facilities and practices are in substantial compliance with reasonable health and fire safety standards, and substantiated by current inspection reports of appropriate health and fire safety officials which are on file in the chief administrator's office.  
**OR**  
(b) \_\_\_\_\_ When a parent, guardian, or person having legal custody is instructing only his or her child under subsection (4) of this section a residential dwelling is deemed an adequate facility.

\_\_\_\_(9) The school's curriculum includes instruction in the basic skills of occupational education, science, mathematics, language, social studies, history, health, reading, writing, spelling, and the development of appreciation of art and music in sufficient units for meeting State Board of Education graduation requirements, as set forth in chapter 180-51 WAC. The school curriculum is available upon request.

WAC 392-410-117 authorizes the State Board of Education to grant annual exemptions from the high school credit definition, 150 hours of planned instructional activities, upon the request of a school which offers evidence that delineates content, time, or competency assessments which are substantially equivalent to the definition stated in WAC 180-51-050.

\_\_\_\_ I am requesting an exemption from the high school credit definition and will submit a copy of the school's written policy regarding the recognition and acceptance of earned credits. This policy includes the process, not tied to a specific number of hours, used to determine a student's satisfactory demonstration of clearly identified competencies that determine acceptance of a credit. (A written request must be enclosed.)

\_\_\_\_(10) The school or its organized district maintains up-to-date policy statements related to the administration and operation of the school or district and a copy is enclosed. A copy will be provided to all student families.

\_\_\_\_(11) The school does not engage in a policy of racial segregation or discrimination.

\_\_\_\_(12) The governing authority of this private school or private school district has been apprised of the requirements of chapter 180-90 WAC relating to the minimum requirements for approval of private schools and such governing authority has further been apprised of all deviations from the rules and regulations of the State Board of Education and the standards contained in chapter 180-90 WAC. Any such deviation is described herewith and includes a timeline indicating how and when the deviation will be corrected. (Use additional paper with school heading.)

\_\_\_\_(13) The Superintendent of Public Instruction shall be notified in writing of any deviation from these standards which occurs after the action taken by the State Board of Education. Such notification shall be filed within 30 days of occurrence of the deviation.

\_\_\_\_(14) Approval by the State Board of Education is contingent upon on-going compliance with standards certified herein. We understand that failure to comply with the requirements of this chapter may result in the revocation of the approval of the private school by the State Board of Education and will be considered in subsequent application for approval as a private school.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

**Return to:**

Office of Superintendent of Public Instruction  
Office of Private Education  
Old Capitol Building  
PO BOX 47200  
OLYMPIA WA 98504-7200

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Web Site Address