



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
 Office of Private Education
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COMPUTATION OF TOTAL INSTRUCTIONAL HOUR OFFERINGS 2011–2012

WAC 180-90-112(4) Total Instructional Hour Offering

“Total instructional hour offering” means those hours when students are provided the opportunity to engage in educational activity planned by and under the direction of school staff, as directed by the administration and board of directors, inclusive of intermissions for class changes, recess, and teacher/parent-guardian conferences which are planned and scheduled by the approved private school for the purpose of discussing students’ educational needs for progress, and exclusive of time actually spent for meals.

450 hours for students in kindergarten

1,000 hours for students in Grades 1 through 12

School Name: _____

	Kindergarten	Grades 1–12
A. Total minutes from start to end of school day.		
B. Minutes spent at lunch time meal. (Average time = 20 minutes*)		
C. Net minutes in “total instructional offering” per day: line A - Line B =		
D. Net hours in “total instructional offering” per day: line C ÷ 60 =		
E. Total days for 2011–2012 school year.		
F. Total instructional hour offering per year: line D x Line E =	(Minimum 450 hours)	(Minimum 1,000 hours)

*If less than 20 minutes, attach an explanation from the school administrator.

Please attach a copy of your daily schedule and school year calendar.

School Administrator Signature

Date