



# Welcome to the E-Certification 2.0 application process!

Log on to: <https://eds.ospi.k12.wa.us>

## First time users select

### “Create an Account” tab

**Username:** must be valid email address

**Password:** must be at least 8 characters long, contain at least: one uppercase letter, one lowercase letter, one number, and one symbol.

To Complete Profile Information –  
**Select Register**

You will be prompted to:

#### “Request Application Roles”

If your school participates in eVal, you may request a role at this time or Select the “Not Now” button to continue to E-Cert

#### On the Home Page

Select - **View my applications**

Select - **E-Certification** (takes 15 min to set role)



**\*Note:** If you were ever employed by a Washington School District you have data to claim. When creating an account enter required login information AND data for linking to a certificate.

## Returning users select

### “Sign In” tab

Enter Username and Password – Login

The next screen will allow you to manage account information.

Select: View my applications

My Application List

Select E-Certification

This will take you to the **Home Page**

- Select Available Role
- Select - **My Credentials** tab
- Select - **Educator** tab – drop down to select desired action

username or [password](#)?'"/>

For questions: (360) 725-6400