



Evergreen School District #114

Cooperative Work Experience Student Evaluation

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For Career and Technical Education Use only

STUDENT NAME: _____ EMPLOYER: _____
SUPERVISOR: _____ COMPANY ADDRESS: _____

Employer: Please use the following scale in assessing and evaluating the student

3 = Exceeds Expectations **2** = Meets Expectations **1** = Needs Improvement **N/A** = Not applicable or not able to evaluate

ATTITUDE TOWARD WORK

- Uses time effectively
- Dresses appropriately for job setting
- Exhibits cleanliness, good hygiene
- Demonstrates continual improvement in developing work ethic

JOB GROWTH/SKILL IMPROVEMENT

- Shows continual improvement in completing work
- Works independently
- Exhibits adequate knowledge learned in related class at school
- Willing learner, understands work responsibility
- Math proficiency; ability to use relevant math
- reads and interprets technical information
- Communicates effectively with customers and staff
- Performs well under pressure
- Works independently/self starter

RELATIONS WITH OTHERS

- Cooperates with supervisors
- Works well with others in a team setting
- Accepts suggestions from other well is courteous
- Communication skills; listening, speaking

DEPENDABILITY

- On time to work; remains until required work is done
- Takes breaks at appropriate times, returns promptly
- Alerts supervisor if absent or late for work. Plans ahead

QUALITY OF WORK

- Uses care with equipment and materials
- Performs *quality* work
- Able to follow and understand directions
- Work represents company standards

What are some of this student's strengths: _____

What are some areas where this student could improve: _____

What recommendations do you have to better prepare this student for his/her future career: _____

EVALUATION OF LEARNING PLAN OBJECTIVES (Refer to the attached copy of the student's "Learning Plan")

Objective #1 Comments ("Work as a member of a team, manage time effectively, use company resources efficiently") _____

Objective #2 Comments (Communicate clearly to supervisors, customers and others, show understanding of important details related to job tasks) _____

Objective #3 Comments _____

Objective #4 Comments _____

Objective #5 Comments _____

Employer Signature _____ Date _____

Student Signature _____ Date _____

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