

Worksite Qualification Form



Name of Business: _____
Address: _____
Contact person: _____
Telephone & email: _____

General Qualifications	Yes	No	Comments
1. Does the Worksite have an Equal Employment Opportunity Policy in place and visible to all employees?	_____	_____	_____
2. Are there any union issues with placing a student at this worksite?	_____	_____	_____
3. Does the worksite have a formal training process to train students in:			
a. Pertinent safety hazards	_____	_____	
b. Work environment issues (harassment, employee right and responsibilities, etc.)	_____	_____	
c. Emergency situations	_____	_____	_____
4. Does the Worksite appear to maintain a clean, safe environment ?	_____	_____	_____
5. If applicable, does the worksite provide the necessary safety and protective equipment to students?	_____	_____	_____
6. Will the student, if under age 18, be placed in occupations that are permitted by Federal and State Child Labor Laws?	_____	_____	_____
7. Will the student be involved in meaningful Work-Based Learning activities that fall under her/his high school Career Pathway?	_____	_____	_____
8. Does the worksite have a process for inspecting the workplace and correcting safety hazards promptly?	_____	_____	_____

This worksite is _____, is not _____ approved to host WSL activities.

This worksite has been reviewed by: _____
Name

Title

Date