



SUPERINTENDENT OF PUBLIC INSTRUCTION

DR. TERRY BERGESON OLD CAPITOL BUILDING • PO BOX 47200 • OLYMPIA WA 98504-7200 • <http://www.k12.wa.us>

Literacy Leadership Cadre **K-12 Reading Statewide Professional Development** **2007-2008**

MEMORANDUM OF UNDERSTANDING

General Statement

If an applicant is accepted to participate in the Literacy Leadership Cadre for the 2007-2008 school year, their school(s) and district will agree to the following:

Specific Responsibilities

Specific responsibilities to be assumed by each of the parties include the following:

The Office of Superintendent of Public Instruction (OSPI) agrees to:

1. Provide training in all twelve modules of Language Essentials for Teachers of Reading and Spelling (LETRS) throughout the course of the 2007-2008 school year. Dates for these trainings are July 31-August 2, 2007, October 23-25, 2007, February 5-7, 2008 and May 13-15, 2008. OSPI will pay for the venue and the training materials and provide facilitators for each of three-day workshops. The locations for these trainings will be in SeaTac, unless otherwise specified
2. Literacy Leadership Cadre professional development days to support the building of professional learning communities and to provide training in conjunction with ESD personnel to build capacity for literacy coaching, implementation of the K-12 Reading Model and Response to Intervention, and on other topics as requested by Cadre Members. These meetings will be held December 5-6, 2007, March 19-20, 2008, and June 4-5, 2008.

Literacy Leadership Cadre member school districts agree to:

1. Release Cadre participants to attend all training dates as outlined in this document.
2. To pay substitute costs (if applicable) and travel costs to and from each session. Lodging costs will be paid by OSPI as will breakfast and lunch each day. Evening meals and mileage/airfare must be paid for by participating districts. *Participants living within fifty miles of the training location would be expected to pay for their own lodging if they chose to stay overnight. This complies with OSPI's 'fifty mile rule' for lodging reimbursement.*

3. Provide time and a venue for each Literacy Leadership Cadre member to deliver professional development based on the scientifically based reading research to teachers within the district three times during the school year.

We, the undersigned, commit to supporting the school site(s) and/or district's participation in the Literacy Leadership Cadre during the 2007-2008 school year.

Dated: Office of Superintendent of Public Instruction

By: Mickey Venn Lahmann, Assistant Superintendent
Curriculum and Instruction, OSPI

Dated: Immediate Supervisor

By: _____
Name and Title

Dated: District Superintendent

By: _____

Please fill this out and fax with your Literacy Leadership Cadre application by **June 8, 2007** to (360) 725-6047. Applicants and Districts will be notified by **June 15, 2007** about acceptance in the Cadre.