



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION
 Child Nutrition Services
 Old Capitol Building
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ON SITE REVIEW FOR AFTER SCHOOL SNACK PROGRAM

Local education agencies must review each after school snack program site two times per school year (7 CFR 210.9(c)(7)). The first review must be conducted during the first six weeks the site is in operation. These reviews must assess each site's compliance with counting and claiming procedures, and the snack meal pattern. This form is provided for use in completing these reviews. Documentation of the completed reviews must be kept on file for audit/review.

LOCAL EDUCATION AGENCY	AGREEMENT NO.
SITE NAME	SITE DATES OF OPERATION
SITE ADDRESS	CONTACT PERSON
	TELEPHONE NUMBER ()
	FAX NUMBER ()

FIRST REVIEW (within first six weeks of operation)	Yes	No	N/A	COMMENTS	SECOND REVIEW (before the end of school)	Yes	No	N/A	COMMENTS
Are snacks counted by category at the point of service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Are snacks counted by category at the point of service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are only snacks that contain the required number of components in the correct portion size recorded for reimbursement?	<input type="checkbox"/>	<input type="checkbox"/>			Are only snacks that contain the required number of components in the correct portion size recorded for reimbursement?	<input type="checkbox"/>	<input type="checkbox"/>		
Is the identification of free/reduced-price status adequately concealed during ticket issuance, payment collection and the meal service? (Not applicable in area eligible sites.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Is the identification of free/reduced-price status adequately concealed during ticket issuance, payment collection and the meal service? (Not applicable in area eligible sites.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Production records are available to support snacks meet meal pattern requirements?	<input type="checkbox"/>	<input type="checkbox"/>			Production records are available to support snacks meet meal pattern requirements?	<input type="checkbox"/>	<input type="checkbox"/>		
Justice for All poster on display?	<input type="checkbox"/>	<input type="checkbox"/>			Justice for All poster on display?	<input type="checkbox"/>	<input type="checkbox"/>		

REVIEWER'S SIGNATURE _____

First Review

DATE _____

REVIEWER'S SIGNATURE _____

Second Review

DATE _____