

# FRESH FRUIT & VEGETABLE PROGRAM (FFVP)

## Application Information

### FFVP Permanent Agreement

The LEA name - the name of the school district (if public) or the sponsoring organization (if private).

The LEA official - the superintendent or designee. It must be an individual employed by the LEA (not a food service director employed by a food service management company).

**The form must be signed by each individual listed.**

Local Education Agencies (LEAs) that participated in the FFVP during the most current school year do not need to submit a Permanent Agreement.

### FFVP Site Application

A Site Application form must be submitted annually for each school considered for participation. [Use the most recently published October Building Data Report](#) to obtain each school's free and reduced-price percentage.

Complete each question on the application as detailed as possible to make sure the implementation plan is clear.

Be sure the individuals listed know they are indicating their support of the application and ensuring the implementation plan provided will be followed.

The form **must** be signed by each individual listed.

### FFVP Signature Authority

The Signature Authority form identifies the individuals authorized to submit application and claim documents for the LEA. This form is required for LEAs that did not participate in the most recent school year. It is the responsibility of the LEA to update and submit this form, as needed.

It is a best practice to have at least two individuals identified with application and claim responsibilities.

The superintendent or designee must sign and date this form.

**Submit application materials as a packet to [cns.supportstaff@k12.wa.us](mailto:cns.supportstaff@k12.wa.us).** If you have additional questions, please call 360-725-6200.