



SUPERINTENDENT OF PUBLIC INSTRUCTION

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(X) Action Required
Due Date: June 30, 2018
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BULLETIN NO. 006-18 LEARNING AND TEACHING/ASSESSMENT AND STUDENT INFORMATION/INFORMATION TECHNOLOGY SERVICES

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
School Building Principals
School District Curriculum, Instruction, and Assessment Administrators
School District Technology Coordinators

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: 2017–18 Instruction and Assessment Reporting Requirements for Social Studies, the Arts, Health, Physical Education, and Educational Technology

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Dennis Small, Director, Educational Technology
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Since the 2008–09 school year, school districts have reported their implementation of assessments in Social Studies, the Arts, Health, and Physical Education. In addition, beginning with the 2011–12 school year, districts that choose to implement Educational Technology assessments must report this information in addition to the annual reporting for the other subject areas. Reporting was previously collected through iGrants Form Package 408.

Starting in the 2017–18 school year, school districts will report the required instruction and assessment information to the Office of Superintendent of Public Instruction (OSPI) in all areas

through a new system instead of via iGrants. This new reporting system using SurveyGizmo is now available online for districts to begin entering information for this school year. **All instruction and assessment reporting for the 2017–18 school year must be submitted and finalized via SurveyGizmo by June 30.**

Assessments in Social Studies, the Arts, Health, and Physical Education

Districts are required to have in place assessments or other strategies at the elementary, middle school, and high school levels that assure that students have an opportunity to learn the state learning standards in Social Studies (including civics), the Arts, Health, and Physical Education ([RCW 28A.230.095](#)). Districts must require students to complete at least one assessment in civics in the 4th or 5th grade, 7th or 8th grade, and 11th or 12th grade. For the 2017–18 school year, school districts are required to report assessment information using the specified SurveyGizmo links by June 30.

Assessments in Educational Technology

If a school district uses the OSPI-developed Educational Technology assessments to assess the Educational Technology K–12 Learning Standards, then the school district must notify OSPI of the use ([RCW 28A.655.075](#)). For the 2017–18 school year, districts must report assessment information using the specified SurveyGizmo link by June 30.

Reporting by Content Area

To complete the required reports, school districts should follow these steps:

1. Designate one lead per content area to collect information/responses from district representatives (e.g., curriculum directors, subject specialists, data leads).
2. Visit the [OSPI-Developed Assessments website](#) to access frequently-asked questions, and to download and print the 2017–18 reporting requirements for each content area.
3. Optional: Encourage educators to make use of the reporting templates also available at the [OSPI-Developed Assessments website](#).
4. Collect responses for each question before starting the survey online.
5. Once all information is collected, content leads or district representatives will complete the four content-area surveys online. (Each content-area report should be completed at one time to ensure proper submission.)
6. Submitters will receive confirmation of submission via SurveyGizmo.

The reporting templates and links are provided below by content area.

Content Area	Reporting Link
Educational Technology	http://www.surveygizmo.com/s3/4046025/EdTech
Physical Education & Health	http://www.surveygizmo.com/s3/3958045/PE-Health
Social Studies	http://www.surveygizmo.com/s3/4068664/SocialStudies
The Arts	http://www.surveygizmo.com/s3/4068655/Arts

Additional Reporting Elements

In addition to the requirements outlined above, OSPI is requesting high-level information related to student instruction in these content areas. In an effort to obtain a more comprehensive picture of state implementation, OSPI has added additional questions in line with the requirements of the law ([RCW 28A.230.095](#) and [RCW 28A.655.075](#)). All of the reporting questions are required and include, but are not limited to, the following:

1. Whether your district provided regular class time for student instruction in each content area at each grade level.
2. The percent of students receiving instruction in that content area.
3. Adherence to laws and policies specifically related to Physical Education, per new [RCW 28A.230.055](#).

Recommendations and Resources

OSPI recommends districts use the OSPI-Developed Assessments in Social Studies, the Arts, Health, Physical Education, and Educational Technology to meet the requirements of [RCW 28A.230.095](#) and [RCW 28A.655.075](#). If local assessments or other strategies are used to meet the requirements, it is strongly recommended that they are reviewed for quality and alignment to state standards, based in research, and able to measure individual student achievement. In addition, school districts are encouraged to develop policies and procedures that support the implementation of assessments in these areas, as well as the collection, use, and retention of assessment data.

All current OSPI-Developed Assessments in Social Studies, the Arts, Health, Physical Education, and Educational Technology have scoring guides and teacher reporting templates available for download. These materials and resources can be accessed from the OSPI website at <http://www.k12.wa.us/assessment/OSPI-DevelopedAssessments.aspx>.

If you have general questions, please contact Marissa Rathbone, Learning and Teaching Director of Operations, at 360-725-4968 or marissa.rathbone@k12.wa.us. For content-specific questions, contact:

- Carol Coe, Program Supervisor, Social Studies
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- Anne Banks, Program Supervisor, The Arts
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This bulletin is also available on the [Bulletins and Memoranda](#) page of the OSPI website. (www.k12.wa.us/BulletinsMemos/bulletins2018.aspx). The OSPI TTY number is 360-664-3631.

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