

**Alternative Learning Experience  
Title 392-121-182 WAC  
Compliance Self Check**

**Title 392-121-182 WAC states that the purpose of Alternative Learning Experience programs is:** (a) to ensure that students enrolled in an alternative learning experience offered by a school district or public charter school have available to them educational opportunities designed to meet their individual needs; (b) to provide general program requirements for alternative learning experiences offered by or through school districts and charter schools; and (c) to provide a method for determining full-time equivalent enrollment and a process school districts and charter schools must use when claiming state funding for alternative learning experiences.

Component	Meeting Expectation? Yes or No		If yes, describe practice and/or evidence?	If no, describe action plan to implement.
	Y	N		
<p><b>A. <u>WAC 392-121-182 (1)(a) states that Alternative Learning Experience (ALE) programs agree to ensure that students enrolled in an alternative learning experience offered by a school district have available to them educational opportunities designed to meet their individual needs</u></b></p>				
<p>Indicators:</p> <ul style="list-style-type: none"> <li>-setting of course and measurable curricular goals</li> <li>-weekly contact and monthly progress reviews</li> <li>-site-based instruction and monitoring progress</li> <li>-certificated teacher oversight for site-based, remote, &amp;/or online coursework</li> <li>-determining satisfactory progress and providing intervention if not available</li> <li>-training of certificated and support staff, contracted instructors, and parents</li> </ul>				

<p><b>B. <u>WAC 392-121-182 (1)(b)</u> states that <u>Alternative Learning Experience (ALE) programs agree to follow general program requirements for alternative learning experiences offered by or through school districts</u></b></p>				
<p>Indicators:          -all elements of the WSLP per WAC 392-121-182 (6)          *see attached          -selection and approval of course curricula, materials.          Activities          -summative and formative assessment of student learning          -document retention</p>				

<p><b>C. <u>WAC 392-121-182 (1)(c)</u> states that <u>Alternative Learning Experience (ALE) programs agree to provide a method for determining full-time equivalent enrollment and a process school districts must use when claiming state funding for alternative learning experiences.</u></b></p>				
<p>Indicators:          -enrollment reporting procedures          -state reporting requirements          -school board policies and procedures          -district supports and funding per FTE</p>				

**Title 181-87-060 WAC** sets forth policies and procedures related to reprimand, suspension, and revocation actions respecting certification of education practitioners in the state of Washington for acts of unprofessional conduct.

<p><b>D. <u>WAC 181-87-060 refers to the professional practices that certificated teachers are expected to attend to assessment, treatment, instruction, or supervision of students; evaluate personnel; manage moneys and property.</u></b></p>				
<p>Indicators:          -teacher assignments          -teacher supervision, monitoring, evaluation, documentation of courses in WSLP          -approval of contracted instructors or entities          -school board policies and procedures          -district funding of alternative learning experience programs</p>				

## Alternative Learning Experience Program 2017-18

School District: \_\_\_\_\_  
School (Program): \_\_\_\_\_  
School Program Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

- 1) WAC 392-121-182 (1)(a) states that Alternative Learning Experience (ALE) programs agree to ensure that students enrolled in an alternative learning experience offered by a school district have available to them educational opportunities designed to meet their individual needs.

Please provide (400 word limit):

- A brief statement of how you will fulfill this requirement
- A brief statement of how the certificated teacher will set course and individual student curricular goals (4)(a).
- A brief statement of how will the certificated teacher will provide direct instruction and monitor progress, particularly for site-based courses (4)(b).
- What specific activities will take place off-site (remote and online courses) and how the certificated teacher is monitoring these activities (4)(b).
- What specific methods will be used for determining monthly progress (4)(c).
- What specific methods will be used in the event that the student is not “substantially successful” (4)(c).
- A brief description of training of support staff in state standards and district procedures (i.e., parents, district support staff, and contracted instructors).
- A description of evidence that requirement has been met.

- 2) WAC 392-121-182 (1)(b) states that Alternative Learning Experience (ALE) programs agree to follow general program requirements for alternative learning experiences offered by or through school districts.

Please provide (400 word limit):

- A brief statement of how you will fulfill this requirement.
- What specific methods will take place to verify that all required elements of Written Student Learning Plans (WSLPs) are in place (6). (See attached)
- A brief statement of how you will ensure that curricula, course content, instructional materials, learning activities and learning resources are consistent with those offered by the rest of the school district, and per district policy (6)(f,g,h).
- An explanation of district supports for the curricular and staffing needs of district alternative learning experience programs.
- A brief description of how you will conduct summative and formative assessment of student learning, and verify products as the student’s own work. (4)(a), (6)(m),(8).
- What specific methods of how required documentation will be retained for audit (10).
- A description of evidence that requirement has been met.

- 3) WAC 392-121-182 (1)(c) states that Alternative Learning Experience (ALE) programs agree to ***provide a method for determining full-time equivalent enrollment and a process school districts must use when claiming state funding for alternative learning experiences.***

Please provide (400 word limit):

- A brief statement of how you will fulfill this requirement.
- A brief statement of how you will follow enrollment reporting procedures as listed in section (7), (WAC392-121-106.4),(RCW 28A.150.350, RCW 28A.225.200-250).
- An explanation of how your school board policy and procedures reflect state reporting requirements for alternative learning experience programs in your district (5)(9).
- A brief statement describing how your district disperses funds for alternative learning experience programs in your district (6)(b)(c)(d)(h)(i).
- A description of evidence that requirement has been met.

- 4) WAC 181-87-093 refers to the professional practices that certificated teachers are expected to ***attend to assessment, treatment, instruction, or supervision of students; evaluate personnel; manage moneys and property.***

Please provide (400 word limit):

- A brief statement of how you will fulfill this requirement.
- A brief statement of how certificated teachers are assigned and endorsed or approved by the school board (WAC 181-82-105,110)
- A brief description of training, professional development and evaluation of certificated teachers in alternative learning experience programs (WAC 392-191)(WAC 392-192).
- What specific methods will take place to verify that certificated teachers have the responsibility and accountability for each course specified in the written student learning plan, including supervision, monitoring, evaluation, and documenting progress (WAC 392-121-182 (4))
- What specific methods will take place to verify that contracted instructors have been approved by your school board and state agencies (6)(b)(i), (RCW 28A.250.020)
- An explanation of how your school board policy and procedures reflect state reporting requirements for alternative learning experience programs in your district (5)(9).
- A brief statement describing how your district disperses funds and provides curricular support for alternative learning experience programs in your district (6)(b)(c)(d)(h)(i).
- A description of evidence that requirement has been met.

## WSLP Core Requirements (WAC 392-121-182)

Beginning & ending date of plan	Student start date and exit date
Minimum average hours per week	27.75/K-8; 5/course 9-12 (recommended)
For each named course:	
• Course name & codes	District + CEDARS codes
• Course type	Site-based / Remote / Online
• Course syllabus (reference ok)*	See below
Weekly contact method(s)	Face-to-face, email, phone, Skype, etc.
Evaluation timeline & levels	Monthly progress; what “successful” means; what happens if not met
Identification of certificated teacher	One certificated teacher for whole plan
Signature(s) & Date	Cert Teacher, parent (k-8), student (9-12)
Statement of Understanding	Parent signature
Choice Transfer (if applicable)	Date processed must be before initial count

- ✓ Evidence of weekly interactive contact
- ✓ Evidence of monthly progress with measurable gains
- ✓ Intervention plan within 5 days in the event of lack of satisfactory progress

### \* Course syllabus requirements:

- Hours required to meet course requirements / length of course
- Course codes (including CEDARS codes)
- Name of certificated teacher responsible for the course
- Course description
- Learning goals, performance objectives, learning activities, course requirements
- Required items and who will provide them
- List of instructional materials
- Identification of purchased or contracted activities or lessons
- Fees, supplies
- Whether the course meets state/district/graduation requirements