Request for Proposals No. 2024-06 Addendum 01 – Q&A

This document is posted to capture the questions received, and agency answers provided, during the question and answer period and Pre-Bid Conference for RFP No. 2024-06, issued February 7, 2024.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](#). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

1. **Question:** Would the State consider awarding to a vendor that specializes in grades 6-8 only?
   Answer: The State appropriation for fiscal year 2024-25 are provided solely for the office to contract with a nongovernmental entity whose goals are to reduce disparities in student performance and improve algebraic achievement to create a statewide interactive math tutoring tool for middle and high school students. Because of this specific language within the proviso, we are not able to consider a vendor specializing in grades 6-8, unless they could demonstrate how the program would expand to include grades 9-12.

2. **Question:** Under the Cost Proposal, Identification of Costs (C.5.i), there's a statement about submitting a fully detailed budget. Is there a template?
   Answer: We do not have such a template. We wish for a response that reflects all costs associated with the development of a product that contains all requirements, but the presentation of that information is up to the respondent.

3. **Question:** In the Objective and Scope of Work sections, there is mention of workbooks, but this was not relayed in the requirements. Is this a required product?
   Answer: Respondents should consider workbooks as 'desired'.

4. **Question:** For the Minimal Technical Specifications (8.3), is a yes/no sufficient to signify whether the vendor's product meets the specification, or is a narrative required?
   Answer: Either is acceptable; it's for the respondent to decide.

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5. **Question**: Does the solution need to be a Commercial-off-the-shelf (COTS) system?
    Answer: Yes; OSPI lacks necessary funding to support the development of a new program. Additionally, a requirement is that the COTS system needs to have been contracted for with five or more other states.

6. **Question**: I wanted to inquire if you would consider a bid from a virtual on-demand tutoring company for this RFP?
    Answer: If the virtual on-demand tutoring program can demonstrate that they previously contracted with five (5) other states and have demonstrated experience creating statewide interactive math tools with proven outcomes in math proficiency, and their program will be in compliance with all of the requirements as outlined within the RFP, we will evaluate a proposal.

As a result of the Pre-Bid Conference, OSPI realized we neglected to specify in two instances, (p. 19, 8.4.17, and p.20, 8.4.23) whether the requirements are required or desired: both are 'desired' and the Business Requirements are hereby updated as follows:

Excerpt from Section A.4. 8.4 Business Requirements:

Business Requirements				
#	Title	Role	User Story	Priority
8.4.17	Teachers can create customized learning pathways	Teacher	As a teacher, I want the option to customize my students' curricula within the system--as well as the system providing some automated personalization as described in the previous requirement--so that I can respond to what I'm experiencing in the classroom, and what parents request.	Desired
8.4.23		Teacher	As a teacher, I want the system to provide me with options to customize lessons and lesson pathways, so that the system and tutoring will correspond with our syllabi.	Desired