

# Request for Proposals No. 2024-01 Amendment 02 – Schedule Update

This document is posted to capture the questions received, and agency answers provided, during the question and answer period of RFP No. 2024-01, issued August 21, 2023.

All amendments, addenda, and notifications related to this procurement will be posted on the [OSPI website](#) (if this was an open procurement) and on the Washington Electronic Business Solution ([WEBS](#)) website. Additional questions concerning this procurement must be submitted to [contracts@K12.wa.us](mailto:contracts@K12.wa.us). Communication directed to other parties will be considered unofficial and non-binding on OSPI, and may result in disqualification of the Consultant.

Oral interviews/presentations/system demonstrations were not conducted in October 2023 as originally projected. Instead, the agency intends to conduct oral interviews after presenting information to the Legislature and determining a list of finalists, likely in early Spring 2024. As such, Section B.3. is hereby amended to read as follows:

## B.3. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Item	Action	Date
1.	OSPI issues RFP	8/21/23
2.	Question and Answer period	8/21/23-9/25/23
3.	<b>OSPI hosts Pre-bid Conference</b>	<b>1:00 p.m. 8/30/2023</b>
4.	OSPI posts Q&A from Pre-Bid Conference	9/7/23
5.	<b>Letter of Intent due</b>	<b>5:00 p.m. 9/18/23</b>
6.	Last date for questions regarding RFP	9/25/23
7.	Complaints due	9/25/2023
8.	OSPI posts final Question and Answer Addendum or Amendment (if necessary)	9/27/23
9.	<b>Proposals due</b>	<b>3:00 p.m. Wednesday 10/4/2023</b>
10.	OSPI conducts evaluation of written proposals	10/5-10/2023
11.	OSPI conducts oral interviews with finalists (if determined necessary by OSPI)	<del>10/12-13/2023</del> <u>Early Spring 2024</u>



Item	Action	Date
12.	OSPI will submit list of qualified bidders for consideration to the governor and the education policy and fiscal committees of the legislature	1/1/2024
13.	OSPI announces "Apparent Successful Bidders" and sends notification to unsuccessful Bidder(s)	May 2024
14.	OSPI conducts debriefing conferences (if requested)	As requested, per debriefing instructions
15.	Contract negotiation begins	May 2024
16.	Anticipated contract start date	<del>June 1, 2024</del> July 2024

OSPI reserves the right to revise the above schedule.