Date

Dear Parents and Guardians,

As School District begins our 2021–22 school year, our Food Service Program is facing unprecedented supply chain issues. As a result, we may alter our posted menus with little to no notice.

These changes are due to limited product availability, nation-wide transportation challenges, and supplier labor shortages. We are working closely with our distributors and manufacturers to secure food and supply items needed to support our program.

While we plan to serve posted menu items each day, continued supply issues may not make this possible. We will attempt to substitute the scheduled menu with similar items to the extent we are able to do so.

Please know that all students will continue to be offered meals that meet menu requirements, nutrition standards, and student acceptability.

Thank you for your cooperation and understanding during these challenging times.

Contact Person Name

Title

Contact Information

This document includes important information regarding food benefits for your child. If you need dietary accommodations for your child, additional assistance, or this information translated into another language at no cost to you please contact us at [insert phone number].

*This institution is an equal opportunity provider.*