

# S-275 Personnel Reporting & Its Role in K-12 School Funding

State Tribal Education Compact Schools

October 28, 2020



Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**

# Topics for Discussion

- The School Side of submitting the S275
- Overview of K-12 Funding & S275 Reporting
- K-12 Staff Ratio
- K-3 Funded Class Size
- National Board Bonus
- What's New for 2020-21

# The two “Sides” of the S-275

- The OSPI side
  - We are working on simplifying and improving the system
  - We are not privy to how the files are put together – we only see things after files are submitted
  - We want to work with you to ensure that your files are properly submitted
- The school side
  - Schools have the responsibility to provide the information in the proper format
  - The file submission is a complex text file coded for the system at OSPI
  - ***There are a few ways to get the submission in the proper format...***

# Filing the S-275

- The school collects the information In Skyward
- Skyward creates the file for submission to the ESD
- The ESD forwards the file to OSPI

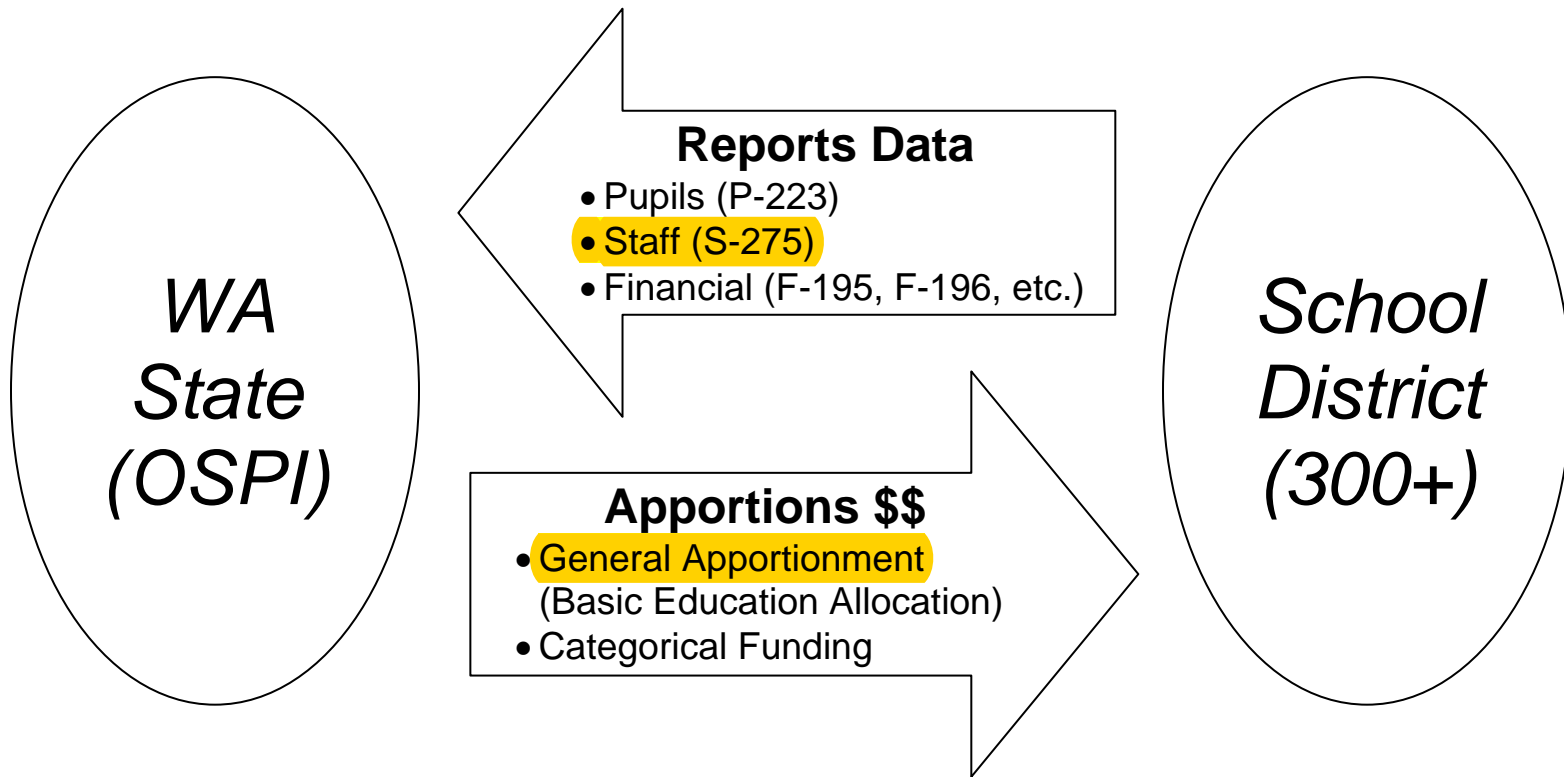
# Schools that don't subscribe to Skyward...

- WSIPC offers a service for generating the submission file
- The school will contract directly with WSIPC
  
- The school creates a formatted spreadsheet with the information
- That is forwarded to WSIPC
- They submit the file to OSPI

# Once the information gets to OSPI

- OSPI runs the file - any errors will need to be addressed for the system to work...
- Schools will need to check the EDS system to make sure their files have been accepted and there are no errors
- ***Now – let's look at how the reporting impacts school funding...***

# K-12 Funding Relationship



# Terms Used in State Reporting of School Data:

- Staff ≈ Personnel ≈ Employees (example: S-275)
  - CIS - Certificated Instructional Staff (teachers, counselors, etc.)
  - CAS - Certificated Administrative Staff (principals, etc.)
  - CLS - Classified Staff (custodians, bus drivers, etc.)
  - Districts report persons (actual staffing).
  - State funds positions (allocated staffing levels).
- Pupils ≈ Students ≈ Enrollment (example: P-223)
- Revenue ≈ Funding ≈ Allocation ≈ Apportionment ≈ \$\$ school districts receive, from state and other sources (examples: F-203, Report 1191)
- Expenditures ≈ Costs ≈ \$\$ school districts give, to employees and other entities (example: F-196)

Students generate revenue; staff generate expenditures.



# Monthly Apportionment Process (2020-21)

- **Payments made monthly to school districts (~payroll).**
  - Reports posted electronically to Web
- **Sep–Dec based on budgeted (F-203) enrollment & staffing factors.**
- **Jan–Aug recalculated monthly based on actual enrollment (P-223) & staffing (S-275) factors.**
  - Annual average year-to-date enrollment
  - Staff-per-student allocations (+1.6% inflation for 2020–21)
    - Salary allocation per CIS FTE: \$67,585 (+ Regn. & Expr. factor)
    - Salary allocation per CAS FTE: \$100,321 (+ (Regn. factor)
    - Salary allocation per CLS FTE: \$48,483 (+ Regn. factor)
- **Final apportionment (13<sup>th</sup> month) calculated in Jan after end of school year.**

# Apportionment Payment Schedule

• September	9%
• October	8%
• November	5%
• December	9%
• January	8.5%
• February	9%
• March	9%
• April	9%
• May	5%
• June	6%
• July	12.5%
• August	10%
	<hr/>
	100%

Based on budgeted data.  
(F-203)

Adjusted to actual data.  
(P-223, S-275)

# S-275 Personnel Report

- Electronic personnel reporting process developed during late 1970's.
- Provides yearly record [census] of WA school personnel:
  - Certificated & classified staff (150,000+ employees)
  - School districts (295) & educational service districts (9)
  - Charter schools (12) & tribal compact schools (7)
- Data is used:
  - To calculate apportionment/allocations to school districts:
    - K-12 staff ratio
    - K-3 funded class size (2016–17, 2019–20+)
    - National board bonus (2016–17+)
  - For research, analysis, & policy development

## I.H. When to Report

The reporting schedule below is intended as a guide to help districts in planning submission of data to OSPI. Except for the initial submission date, the target dates are not mandatory reporting dates. Rather they represent significant dates when accurate and complete information must be available to OSPI for statistical reports, legislative requests, and school apportionment. October 1 remains the only snapshot date.

Complete this three-step process prior to each target date after November 1:

- **Step 1.** Submit any updates or corrections to the October 1 data.
- **Step 2.** Review all edit exceptions for errors (see Appendix B).
- **Step 3.** As necessary, resubmit corrections identified in step 2.

<b>Schedule of Reporting Target Dates</b>	
<b>October 1, 2020</b>	The snapshot date for all staff.
<b>November 1–25, 2020</b>	Initial data submission period for the S-275 reporting process.
<b>November 25, 2020</b>	All initial S-275 data due to OSPI on or before this date.
<b>December 31, 2020</b>	Corrections to edit exceptions so that snapshot data are complete and accurate.
<b>January 19, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>February 16, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>March 19, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>April 20, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>May 19, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>June 18, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>July 20, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>August 19, 2021</b>	OSPI calculates monthly apportionment using data received as of this date.
<b>August 31, 2021</b>	Final district updates to current items. Note that this is the date on which <i>Item C.4, Total Final Salary</i> , is based.
<b>September 30, 2021</b>	Final corrections to edit exceptions so that all snapshot and current data are complete and accurate. Submit final data prior to 5 p.m., September 30, 2021, for entry into the 2020–21 S-275 personnel files located at OSPI.

# What to Report on S-275

- **Demographic Data**

- County-District code
- Certification #
- (*Social security #*)
- Individual's name
- Birth date
- Sex
- Race/Ethnicity
- CBRTN Code

- **Contract Data**

- Base contract hrs/FTE day (Cert)
- Base contract days/FTE year (Cert)
- FTE (Cert/Clas)
- Total final salary
- Annual insurance benefits
- Annual mandatory benefits

- **Education & Expr Data**

- Highest degree type
- Highest degree year
- ~~Academic credits~~
- ~~In-service credits~~
- ~~Excess credits~~
- ~~Nondegree credits~~
- Certificated years of expr
- National Board cert exp date

- **Assignment Data**

- Building code
- Assignment code (prog-act-duty)
- Grade group assignment
- % of Cert contracted time
- Assignment hrs per year
- Assignment salary

SSN & Name	Deg Type & Year	Acad Cred	InSer v Cred	Exc Cred	NonD g Cred	Yrs Exp	CBRT Code	Full Hrs & Days	FTE Cert & Clas	Salary Final & Base	Benefit Ins & Mand	Defunct LEAP 1	Rec	Bldg	PP-AA-DDD	Grade	Pct	Hrs/Yr	Salary	Updated						
Axxxxxx Stxxx Exxi	B 2018	0.0	0.0	0.0	0.0	0.5	C	8.00	1.000	49650	11836	1.01346	1	2007	01-27-310	1	1000	1440.00	44400	09/08/2020						
								180.0	0.000	44400	12053															
Gxxx Rxxx Txx		0.0	0.0	0.0	0.0	0.0	C	0.00	0.000	18223	14052	0.00000	1	2007	99-52-950		0	136.00	1334	09/08/2020						
								0.0	0.484	17619	4998															
Qxx Lxxxx	M 2003	0.0	44.6	0.0	0.0	17.0	C	8.00	1.000	84533	11836	1.80472	1	2007	01-27-310	1	1000	1440.00	74283	09/08/2020						
								180.0	0.000	74283	19954															
Txx Rxxx	B 1973	0.0	0.0	0.0	0.0	9.0	C	8.00	0.212	8920	0 6319	1.13919	1	2007	97-12-110		1000	193.00	13781	09/08/2020						
								113.8	0.200	26760																
Vxxxx E Dxx	L	0.0	0.0	0.0	0.0	0.0	C	0.00	0.000	25285	14052	0.00000	1	2007	97-63-970	E	0	500.00	7705	09/08/2020						
								0.0	0.696	24027	6889															
								0.0	0.000																	

	Certificated Total	Certificated Average	Classified Total	Classified Average
FTE	2.21200		1.380	
Defunct LEAP 1 Mix	3.05969	1.38322	0.22784	0.16510
Assignment Salary	132,464	59,884	54,625	39,583
Total Final Salary	143,103	64,694	52,428	37,991
Insurance Benefits	23,672	10,702	28,104	20,365

# S-275 Basics

- In the EDS system, go to View my applications,
- Select SAFS,
- Select Personnel,
- Select Click her to import FTP & for instructions,
- Select Click here for File Format.

# Table of Contents

<b>Introduction</b> .....	3
<b>Record Layouts</b> .....	4
Record 315: Personnel Record.....	4
Record 411: Degree Record .....	5
Record 412: Certification Record.....	6
Record 511: Filler Record.....	6
Record 514: Assignment Record.....	7
<b>File Specs</b> .....	8
<b>Example of File Submission</b> .....	8
<b>FTP Information</b> .....	9
<b>Troubleshooting</b> .....	9
<b>Contacts</b> .....	10



## Record Layouts

This sections outlines the formats needed for each record type. This includes the necessary fields, their beginning points and length, how they should be justified, and any exceptions or constraints that may apply.

Note: In the Type column, “N” stands for numeric and “A” for alpha.

### Record 315: Personnel Record

Field Name	Source Doc. Id	Skyward Source	Beg.	Len.	Type	Justify				Req.	Exceptions or Constraints
						Tb	To	Lb	Lo		
Record Number	Constant		1	3	N					✓	Must be '315'
Action	Constant		4	1	A					✓	Must be 'A'
County		County.county-id	5	2	N				✓	✓	
District		District-config.district-code	7	3	N				✓	✓	
SSN		s275per.ssn	10	9	N				✓	✓	
Certificate Number -or- Temporary Number		s275per.hpmcemcert-nbr	19	7	A					✓	7 <sup>th</sup> character is alpha
			19	6	N						7 <sup>th</sup> character is blank
Name	Last		26	18	A	✓				✓	
	First		44	12	A	✓				✓	
	Middle		56	11	A	✓					
Birth	Month		67	2	N					✓	
	Day		69	2	N				✓	✓	
	Year		71	2	N				✓	✓	
Sex			73	1	A				✓		Must be 'M' or 'F'
Ethnicity			74	1	A				✓		Must be 'Y' or 'N'
Race			75	5	A				✓		Must be 'W', 'B', 'A', 'I', or 'P'
Year Code			80	1	N					✓	Fourth digit of the school year code (Example: 2015-16 = 5)

Record 411: Degree Record

Field Name	Source Doc. Id	Skyward Source	Beg.	Len.	Type	Justify				Req.	Exceptions or Constraints
						Tb	To	Lb	Lo		
Record Number	Constant		1	3	N					✓	Must be '411'
Action	Constant		4	1	A					✓	Must be 'A'
County		County.county-id	5	2	N				✓	✓	
District		District-config,district-code	7	3	N				✓	✓	
SSN		s275per.ssn	10	9	N				✓	✓	
Area			19	1	A					✓	'L' = LEA, 'E' = ESD
White-Space Fill			20	7							
Degree	Type		27	1	A						
	Year		28	2	N						
Credits	Academic Credits Since		30	4	N					✓	999.9
White-Space Fill			34	10							
	Non degree		44	5	N				✓	✓	9999.9
	Inservice		49	5	N				✓	✓	9999.9
	Excess		54	5	N				✓	✓	9999.9
Experience			59	3	N						99.9
CBTRN Code			62	1	A					✓	
White-Space Fill			63	4							
National Board Certification Expiration Date	Year		67	4	N						
	Month		71	2	N						
	Day		73	2	N						
White-Space Fill			75	5							
Year Code			80	1	N					✓	Fourth digit of the school year code (Example: 2015-16 = 5)

**Record 412: Certification Record**

						Justify				Req.	Exceptions or Constraints
						Left		Right			
Field Name	Source Doc. Id	Skyward Source	Beg.	Len.	Type	Tb	To	Lb	Lo		
Record Number	Constant		1	3	N					✓	Must be '412'
Action	Constant		4	1	A					✓	Must be 'A'
County		County.county-id	5	2	N				✓	✓	
District		District-config.district-code	7	3	N				✓	✓	
SSN		s275per.ssn	10	9	N				✓	✓	
Area			19	1	A					✓	'L' = LEA, 'E' = ESD
White-Space Fill			20	3							
Certificated FTE			23	4	N				✓	✓	9.999
White-Space Fill			27	8							
Total Final Salary			35	6	N				✓	✓	999999
White-Space Fill			41	10							
Benefits	Insurance		51	5	N				✓	✓	99999
	Mandatory		56	5	N				✓	✓	99999
Base Contract Hours per FTE Day			61	4	N				✓		99.99
Base Contract FTE Number of Days			65	4	N				✓		999.9
White-Space Fill			69	11							
Year Code			80	1	N					✓	Fourth digit of the school year code (Example: 2015-16 = 5)

**Record 511: Filler Record**

						Justify				Req.	Exceptions or Constraints
						Left		Right			
Field Name	Source Doc. Id	Skyward Source	Beg.	Len.	Type	Tb	To	Lb	Lo		
Record Number	Constant		1	3	N					✓	Must be '511'
Action	Constant		4	1	A					✓	Must be 'X'
County		County.county-id	5	2	N				✓	✓	
District		District-config.district-code	7	3	N				✓	✓	
SSN		s275per.ssn	10	9	N				✓	✓	
White-Space Fill			19	6							
Area			25	1	A					✓	'L' = LEA, 'E' = ESD
White-Space Fill			26	54							
Year Code			80	1	N					✓	Fourth digit of the school year code (Example: 2015-16 = 5)

Record 514: Assignment Record

Field Name	Source Doc. Id	Skyward Source	Beg.	Len.	Type	Justify				Req.	Exceptions or Constraints
						Tb	To	Lb	Lo		
Record Number	Constant		1	3	N					✓	Must be '514'
Action	Constant		4	1	A					✓	Must be 'A'
County		County.county-id	5	2	N				✓	✓	
District		District-config.district-code	7	3	N				✓	✓	
SSN		s275per.ssn	10	9	N				✓	✓	
White-Space Fill			19	2							
Unit Code			21	4	N						
Area			25	1	A					✓	'L' = LEA, 'E' = ESD
Assign Code	Program		26	2	N					✓	
	Activity		28	2	N					✓	
	Duty		30	3	N					✓	
White-Space Fill			33	2							
Percent of Time			35	4	N					✓	Whole numbers only. Sum of all assignment % must = 100%
Assignment Grade Group			39	1	A						
Hours per Year			40	6	N					✓	9999.99
Assignment Salary			46	6	N					✓	999999
White-Space Fill			52	28							
Year Code			80	1	N					✓	Fourth digit of the school year code (Example: 2015-16 = 5)

# File Specs

This section breaks down how the file should be named for a successful FTP upload.

**File:** APP12345D141211T032509.txt  
**Description:** N DC D YY MM DD T HH II SS.txt

**N - System Name:** APP  
**DC - District Code:** 12345  
**DC - Date Delimiter:** D  
**YY - year:** 14  
**MM - month:** 12  
**DD - day:** 11  
**T - Time Delimiter:** T  
**HH - hours:** 03  
**II - minutes:** 25  
**SS - seconds:** 09

## Example of File Submission

Below is an example of an S-275 report for two employees:

315A32312XXXXXXXXX3	ELLIS	SAM	ANDY	123456MNW	4
411A32312XXXXXXXXX3L	0000	00000000000000000000C		20160630	4
412A32312XXXXXXXXX3L	0000	032581	294270637800000000		4
511X32312XXXXXXXXX3	L				4
514A32312XXXXXXXXX3	1297L9951993	0000	000000011000		4
514A32312XXXXXXXXX3	2097L0127910	0000E098999013850			4
514A32312XXXXXXXXX3	2097L9952950	0000	045000007731		4
315A32312XXXXXXXXX6091250AFRANKLIN		GLORIA	H	089101FNW	4
411A32312XXXXXXXXX6L	M560000	00000000000000000412C		20160630	4
412A32312XXXXXXXXX6L	1000	031028	000000244107002050		4
511X32312XXXXXXXXX6	L				4
514A32312XXXXXXXXX6	1297L9712110	1000	045000031028		4

# Submitting S-275 Data

- S-275 data files submitted today are processed tonight after close-of-business.
- Check to see if data file processed completely:
  - In the EDS system, select View my applications, then SAFS application, then Personnel, then Import Error Journal:

## Import History

<a href="#">View Report</a>	37903	Lummi Tribal Agency	10/16/2020 2:01:35 AM
<a href="#">View Report</a>	37903	Lummi Tribal Agency	1/20/2020 7:02:05 PM
<a href="#">View Report</a>	37903	Lummi Tribal Agency	1/17/2020 7:02:54 PM
<a href="#">View Report</a>	37903	Lummi Tribal Agency	9/30/2019 7:48:41 PM
<a href="#">View Report</a>	37903	Lummi Tribal Agency	3/5/2019 7:03:06 PM

- Select latest View Report:

DISTRICT 37903

SPI PERSONNEL DATABASE ERROR JOURNAL

10/15/2020

Lummi Tribal Agency

File processing complete.

- Lummi's S-275 file submitted 10/15/2020 processed through OK.

# Submitting S-275 Data (cont.)

- Fix data submission errors if needed:

- Select View Report for 1/17/2020:

```
DISTRICT 37903          SPI PERSONNEL DATABASE ERROR JOURNAL          1/17/2020
Lummi Tribal Agency

The following person was not imported due to demographic import error(s):
Line 43: 315A37903*****7393xxxxxxBxxxx          xxxx          xxxx77FYW          9
        No SAFS match found, and Social Security Number does not match value in EDS.
Line 44: 411A37903*****7393L          B120000          00000000000000000000B          9
Line 45: 412A37903*****7393L          1000          048880          117640721608001800          9
Line 46: 511X37903*****7393          L          9
Line 47: 514A37903*****7393          5373L0127310          10004144000048880          9
File processing complete.
```

- In this 1/17/2020 submission, either the tribal school is submitting the wrong SSN, or the SSN in the OSPI records in EDS is wrong.

- Select View Report for 1/20/2020:

```
DISTRICT 37903          SPI PERSONNEL DATABASE ERROR JOURNAL          1/20/2020
Lummi Tribal Agency
File processing complete.
```

- In this 1/20/2020 submission, everything processed through OK.

# Verify S-275 Data

- Review S-275 personnel data that processed:
  - In the EDS system, select View my applications, then SAFS application, then Reports, then Personnel Reports. Select:
    - 1801 Report on Salary and Benefit Averages by Program,
    - S275 Personnel Edit Report,
    - S275 Personnel Report,
    - S275 Personnel Report for National Board
  
- Fix data errors if needed:

Warning 60 Insurance Benefits Appear Small (1)				
Certificate Number	SSN	Name	FTE	Insurance Benefits
ZL64896		Sxxxxxxx Rxxxxx L	0.502	0

Warning 63 Mandatory Benefits Appear Large (2)					
Certificate Number	SSN	Name	Final Salary	Mandatory Benefits	Benefits Percentage
ZK90260		Oxxxxx-Gxxxxx Cxxxx Ax	29431	9492	32.2517
ZL64896		Sxxxxxxx Rxxxxx L	18831	5851	31.0711



Washington State Superintendent of Public Instruction  
 School Apportionment and Financial Services  
 Statewide Personnel Assignment Summary Profiles - 2019-20 - Preliminary

Table 7: All School Personnel by Duty

Duty Assignment		Individuals	Avg Add'l Salary per Individ.	Total FTE	Average Staff Mix (Defunct)	~~~~~ Average per 1.0 FTE ~~~~~				
						Base Salary	Total Salary	Insur. Ben.	Mand. Ben.	Days in 1.0 FTE
11	Superintendent	281	8,188	246.35	1.64441	164,743	171,931	13,216	34,825	249.4
12	Deputy/Assist. Supt.	161	6,589	133.50	1.64806	172,992	178,556	12,213	33,584	255.9
13	Other District Admin.	1,251	3,313	991.96	1.70905	139,088	141,429	11,264	29,308	248.5
21	Elementary Principal	1,373	3,238	1,192.01	1.68689	133,872	137,296	11,083	29,465	243.4
22	Elem. Vice Principal	593	2,529	525.42	1.60778	120,145	123,248	10,604	26,588	245.0
23	Secondary Principal	891	3,208	740.55	1.69336	139,495	142,100	11,585	29,919	240.8
24	Secondary Vice Principa	1,019	3,479	896.80	1.63585	129,983	133,778	10,817	28,612	244.6
25	Other School Admin.	684	2,570	234.17	1.65600	113,463	116,949	11,825	25,723	222.4
31	Elem. Homeroom Teact	34,468	4,589	28,377.56	1.49461	75,026	81,419	10,511	18,070	180.8
32	Secondary Teacher	29,254	6,261	23,563.15	1.56328	78,503	86,980	11,212	19,281	180.9
33	Other Teacher	13,868	6,132	6,858.65	1.51754	77,836	84,629	11,540	18,042	181.0
34	Elem. Specialist Teache	4,866	5,396	3,898.55	1.57552	79,610	87,802	11,544	18,941	180.8
40	Other Support Personn	4,325	5,867	2,039.71	1.68407	87,367	99,248	10,258	21,271	181.9
41	Library Media Specialist	1,174	6,946	849.15	1.71647	87,882	98,296	11,360	21,588	180.8
42	Counselor	2,973	7,582	2,713.15	1.58087	79,156	88,581	11,298	19,582	180.9
43	Occupational Therapist	559	7,863	476.17	1.52805	79,152	88,389	11,007	18,189	181.0
44	Social Worker	172	7,561	155.45	1.50444	75,256	84,347	10,012	18,708	180.6
45	Spch.-Lang. Path./Audi	1,545	7,279	1,393.85	1.56837	79,798	88,536	10,826	18,818	180.9
46	Psychologist	1,218	9,213	1,077.52	1.61583	81,644	92,858	11,235	20,149	180.9
47	Nurse	654	5,616	548.96	1.32935	69,583	76,981	10,707	16,702	181.2
48	Physical Therapist	212	8,487	175.30	1.57589	84,440	95,731	11,365	19,046	180.7
49	Behavior Analyst	6	5,385	4.50	1.45560	70,300	79,286	11,988	18,867	180.6
51	Extracurricular	642	4,751	115.85	1.66596	87,437	101,964	10,152	23,751	200.2
52	Substitute Teacher	66	2,948	43.63	1.38817	66,576	71,416	7,959	15,217	180.5
61	Certificated on Leave	127	4,930	62.09	1.76681	94,653	102,786	11,342	22,911	181.1
63	Contractor Teacher	176	0	149.74	1.33647	56,037	56,094	451	2,094	200.6
64	Contractor ESA	140	0	134.55	1.14631	67,676	59,415	3,162	5,100	182.4
90	Classified on Leave	23	3,578	2.18	0.00000	72,438	74,210	9,161	16,475	260.0
91	Aide	29,911	312	16,227.35	0.00165	44,593	45,750	15,296	9,908	260.0
92	Crafts/Trades	1,801	309	1,682.43	0.00036	65,645	66,018	10,641	15,602	260.0
93	Laborer	281	170	236.63	0.00315	56,416	57,221	10,733	13,503	260.0
94	Office/Clerical	10,861	565	8,208.08	0.00066	54,644	55,516	12,472	11,847	260.0
95	Operator	6,833	236	3,545.80	0.00040	51,961	52,498	16,265	13,407	260.0
96	Professional	14,256	3,207	2,360.80	0.01678	73,786	79,253	12,367	16,302	260.0
97	Service Worker	12,446	234	8,877.23	0.00032	46,591	47,068	11,902	11,879	260.0
98	Technical	2,364	425	1,770.40	0.00677	72,048	72,870	11,804	15,183	260.0
99	Director/Supervisor	1,995	1,514	1,783.62	0.01033	106,477	108,614	11,221	21,504	260.0
	State Summary	183,839	3,472	122,292.78	0.98119	71,021	76,120	11,880	16,737	212.4

Washington State Superintendent of Public Instruction  
School Apportionment and Financial Services  
School District Personnel Summary Profiles - 2019-20 - Preliminary

Table 19: Certificated Teacher - Duty Roots 31, 32, 33, 34

District Name	Individuals	Avg Add'l Salary per Individ.	Total FTE	Average Staff Mix (Defunct)	~~~~~ Average per 1.0 FTE ~~~~~				
					Base Salary	Total Salary	Insur. Ben.	Mand. Ben.	Days in 1.0 FTE
37504 Lynden	199	3,619	189.20	1.54530	75,317	79,097	11,077	18,476	180.0
37505 Meridian	107	5,842	97.62	1.50285	71,859	79,164	9,991	17,896	184.0
37506 Nooksack Valley	126	776	118.61	1.46711	73,330	74,130	12,525	17,262	182.0
37507 Mount Baker	126	5,050	116.57	1.51645	75,991	81,768	11,513	19,928	182.0
37903 Lummi Tribal	49	0	49.00	1.26172	62,911	62,911	13,256	8,586	180.0
38126 Lacrosse	13	1,951	11.83	1.62659	64,053	67,725	11,937	15,641	180.0
38264 Lamont	6	42	3.50	1.41799	60,969	61,477	10,397	11,704	185.0
38265 Tekoa	18	1,421	17.24	1.62947	67,752	18,805	12,384	16,270	182.0
38267 Pullman	171	4,248	165.03	1.47252	66,412	71,368	11,731	16,742	180.0
38300 Colfax	39	2,590	34.25	1.57210	66,476	70,192	12,406	16,257	180.0
38301 Palouse	17	2,111	15.08	1.44804	59,323	64,021	9,182	14,911	180.0
38302 Garfield	12	2,058	12.00	1.38870	56,406	61,942	11,147	14,766	180.0
38304 Steptoe	4	0	3.74	1.69643	69,514	79,871	9,792	17,315	181.0
38306 Colton	16	5,844	15.40	1.60928	66,025	72,387	10,973	16,842	181.0
38308 Endicott	13	324	12.31	1.55159	61,646	64,189	11,633	14,692	180.0
38320 Rosalia	20	3,144	17.57	1.60555	69,529	72,880	10,648	17,142	182.0
38322 St. John	17	797	15.30	1.48332	59,290	60,424	11,569	13,416	180.0
38324 Oakesdale	13	5,807	11.88	1.57497	67,460	75,843	11,569	17,308	180.0
39002 Union Gap	36	3,276	35.33	1.49027	72,449	75,788	24,676	17,814	180.0
39003 Naches Valley	80	2,195	77.07	1.52654	69,530	73,166	12,598	17,087	180.0
39007 Yakima	879	4,812	868.44	1.52664	75,620	80,540	11,783	18,839	180.0
39090 East Valley (Yak)	194	12,249	181.67	1.55917	68,046	80,987	12,188	19,048	180.0
39119 Selah	227	2,956	216.57	1.51479	72,422	75,519	12,156	17,873	180.1
39120 Mabton	53	4,779	50.75	1.43524	68,798	73,297	11,596	17,500	180.0
39200 Grandview	208	3,322	194.50	1.38277	68,921	73,376	10,818	17,582	180.0
39201 Sunnyside	395	6,442	368.68	1.51586	71,354	78,494	11,908	18,626	180.4
39202 Toppenish	213	8,541	202.46	1.44227	63,848	72,953	11,825	17,235	180.0
39203 Highland	67	0	65.66	1.52827	70,633	70,633	12,015	16,668	180.0
39204 Granger	86	823	85.08	1.52898	74,870	76,272	12,390	17,799	180.0
39205 Zillah	82	6,968	75.00	1.59419	68,075	75,722	12,585	17,735	182.0
39207 Wapato	202	125	200.29	1.48117	69,119	69,245	13,001	16,295	180.0
39208 West Valley (Yak)	280	8,400	278.33	1.59056	75,319	84,117	11,380	19,438	180.0
39209 Mount Adams	64	877	62.70	1.41475	67,720	68,699	12,826	16,007	180.0
State Summary	66,901	6,766	62,697.91	1.52796	76,925	84,257	10,951	18,576	180.9

Washington State Superintendent of Public Instruction  
 School Apportionment and Financial Services  
 Staff Summary Profiles - 2019-20 - Preliminary

Table 45B: Comparison of Certificated and Classified FTE Staff in All Programs with FTE Students

District Name	Average Students (Report 1251)	Certificated Instructional Staff			Certificated Administrative Staff			----- Classified Staff -----		
		Staff	Students per Staff	Staff per 1000 Students	Staff	Students per Staff	Staff per 1000 Students	Staff	Students per Staff	Staff per 1000 Students
State Summary	1,078,447	72,415.95	14.89	67.15	4,960.75	217.40	4.60	44,694.48	24.13	41.44
01109 Washtucna	57	10.50	5.43	184.21	1.00	57.00	17.54	5.60	10.18	98.25
01122 Benge	19	1.99	9.45	105.85	0.01	1,880.00	0.53	0.89	21.12	47.34
01147 Othello	4,456	280.87	15.86	63.03	21.00	212.19	4.71	201.18	22.15	45.15
01158 Lind	191	17.99	10.63	94.09	1.00	191.20	5.23	20.46	9.35	107.01
01160 Ritzville	343	24.50	13.99	71.46	3.00	114.28	8.75	17.89	19.16	52.18
02250 Clarkston	2,577	163.85	15.73	63.58	13.00	198.24	5.04	118.97	21.66	46.16
02420 Asotin-Anatone	612	39.40	15.53	64.40	3.00	203.94	4.90	25.93	23.59	42.38
03017 Kennewick	18,453	1,191.46	15.49	64.57	83.32	221.47	4.52	739.32	24.96	40.06
03050 Paterson	118	8.79	13.38	74.74	1.00	117.60	8.50	7.49	15.70	63.69
03052 Kiona-Benton City	1,340	87.67	15.28	65.44	10.37	129.18	7.74	72.27	18.54	53.95
03053 Finley	850	57.60	14.76	67.76	6.50	130.78	7.65	46.87	18.14	55.14
03116 Prosser	2,531	164.52	15.39	65.00	13.00	194.71	5.14	130.22	19.44	51.45
03400 Richland	13,396	831.64	16.11	62.08	52.71	254.15	3.93	501.92	26.69	37.47
04019 Manson	620	44.56	13.91	71.88	3.98	155.76	6.42	35.81	17.31	57.76
04069 Stehekin	10	1.00	9.50	105.26	-	-	-	-	-	-
04127 Entiat	288	23.00	12.53	79.81	2.85	101.11	9.89	17.27	16.69	59.93
04129 Lake Chelan	1,349	96.37	13.99	71.46	7.57	178.15	5.61	65.27	20.66	48.40
04222 Cashmere	1,551	103.35	15.00	66.65	8.25	187.96	5.32	59.42	26.10	38.32
04228 Cascade	1,257	87.30	14.40	69.43	7.00	179.63	5.57	65.99	19.05	52.48
04246 Wenatchee	7,428	520.17	14.28	70.03	29.92	248.25	4.03	312.96	23.73	42.13
05121 Port Angeles	3,522	243.77	14.45	69.21	17.38	202.65	4.93	160.90	21.89	45.68
05313 Crescent	363	21.53	16.88	59.24	3.01	120.73	8.28	17.09	21.26	47.03
05323 Sequim	2,663	182.85	14.56	68.67	12.77	208.52	4.80	120.01	22.19	45.07
05401 Cape Flattery	502	40.58	12.37	80.87	3.90	128.66	7.77	37.73	13.30	75.19
05402 Quillayute Valley	3,125	188.00	16.62	60.15	5.00	625.10	1.60	79.11	39.51	25.31
05903 Quileute Tribal	116	16.83	6.87	145.59	3.00	38.53	25.95	16.72	6.91	144.64
06037 Vancouver	22,431	1,560.03	14.38	69.55	99.89	224.56	4.45	962.79	23.30	42.92
06098 Hockinson	1,915	117.64	16.28	61.42	8.56	223.77	4.47	62.67	30.56	32.72
06101 La Center	1,622	105.30	15.40	64.91	9.00	180.24	5.55	56.79	28.56	35.01
06103 Green Mountain	159	11.13	14.24	70.22	1.00	158.50	6.31	6.46	24.54	40.76
06112 Washougal	3,067	194.67	15.76	63.47	15.00	204.48	4.89	142.24	21.56	46.37
06114 Evergreen (Clark)	24,656	1,718.15	14.35	69.68	111.10	221.93	4.51	882.99	27.92	35.81
06117 Camas	7,215	437.07	16.51	60.58	29.95	240.91	4.15	276.89	26.06	38.38
06119 Battle Ground	12,490	817.51	15.28	65.46	58.00	215.34	4.64	429.04	29.11	34.35
06122 Ridgefield	3,314	204.87	16.18	61.81	14.44	229.52	4.36	78.32	42.32	23.63
07002 Dayton	392	31.00	12.64	79.09	2.00	195.99	5.10	18.43	21.27	47.02
07035 Starbuck	29	3.00	9.60	104.17	1.00	28.80	34.72	4.53	6.36	157.29

**Historical Comparison of Statewide School District Personnel**  
**Table 2: Full-Time Equivalents and Average Base Salaries per 1.0 FTE**

School Year	Certificated Staff										Classified Staff	
	Administration				Instructional				Total		Total	
	Central		Unit		Teachers		ESA's		FTE	Salary	FTE	Salary
	FTE	Salary	FTE	Salary	FTE*	Salary	FTE**	Salary				
1985-86	992.2	\$ 44,697	2,255.5	\$ 40,349	36,199.5	\$ 26,210	3,822.7	\$ 28,377	43,292.0	\$ 27,562	20,959.0	\$ 17,505
1986-87	1,007.8	\$ 46,883	2,186.0	\$ 42,354	37,126.9	\$ 27,285	3,995.3	\$ 29,503	44,321.0	\$ 28,673	21,590.0	\$ 18,038
1987-88	995.9	\$ 49,579	2,224.2	\$ 44,572	37,948.5	\$ 28,217	4,060.9	\$ 30,343	45,236.4	\$ 29,683	22,430.0	\$ 18,732
1988-89	1,022.0	\$ 52,049	2,266.0	\$ 46,720	38,818.0	\$ 29,199	4,193.0	\$ 31,331	46,338.0	\$ 30,756	23,489.0	\$ 19,577
1989-90	1,047.0	\$ 54,772	2,251.0	\$ 49,563	40,337.0	\$ 30,457	4,419.0	\$ 32,618	48,111.0	\$ 32,085	24,283.0	\$ 20,518
1990-91	1,055.6	\$ 59,220	2,334.1	\$ 53,376	41,918.6	\$ 33,079	4,627.0	\$ 35,674	49,996.9	\$ 34,826	25,791.0	\$ 21,560
1991-92	1,058.0	\$ 63,128	2,316.7	\$ 56,755	42,923.9	\$ 34,824	4,839.1	\$ 37,544	51,209.2	\$ 36,665	26,681.4	\$ 22,715
1992-93	1,046.5	\$ 65,585	2,397.1	\$ 59,293	44,328.9	\$ 35,761	5,035.2	\$ 38,598	52,955.4	\$ 37,698	28,249.9	\$ 23,562
1993-94	1,022.2	\$ 65,998	2,420.4	\$ 59,660	45,456.2	\$ 35,863	5,293.2	\$ 38,695	54,343.4	\$ 37,777	29,399.4	\$ 23,837
1994-95	1,032.9	\$ 66,811	2,462.2	\$ 60,360	46,346.5	\$ 36,149	5,547.2	\$ 39,058	55,563.3	\$ 38,100	30,485.6	\$ 24,042
1995-96	1,008.1	\$ 70,400	2,492.3	\$ 63,805	46,899.9	\$ 37,851	5,599.6	\$ 40,820	56,171.4	\$ 39,900	30,712.8	\$ 25,092
1996-97	1,017.1	\$ 71,378	2,561.9	\$ 64,276	48,212.6	\$ 37,812	5,695.7	\$ 40,649	57,673.0	\$ 39,868	31,757.4	\$ 25,314
1997-98	1,051.0	\$ 73,636	2,596.5	\$ 66,598	49,015.0	\$ 38,761	5,822.6	\$ 41,573	58,658.7	\$ 40,914	32,678.4	\$ 26,332
1998-99	1,059.3	\$ 74,495	2,621.4	\$ 67,314	49,597.6	\$ 38,693	6,009.3	\$ 41,600	59,457.9	\$ 40,900	33,118.7	\$ 26,662
1999-2000	1,075.8	\$ 78,183	2,658.2	\$ 70,892	50,238.6	\$ 41,047	6,346.7	\$ 44,132	60,488.0	\$ 43,359	34,195.9	\$ 27,735
2000-01	1,088.5	\$ 81,494	2,673.2	\$ 73,864	50,855.1	\$ 42,143	6,341.9	\$ 45,427	61,138.8	\$ 44,588	34,765.3	\$ 28,896
2001-02	1,142.6	\$ 84,703	2,713.3	\$ 77,238	52,566.7	\$ 43,470	6,592.9	\$ 47,030	63,204.2	\$ 46,053	35,638.5	\$ 30,122
2002-03	1,168.7	\$ 88,245	2,741.6	\$ 80,318	53,100.1	\$ 44,961	6,710.0	\$ 48,614	63,912.3	\$ 47,677	36,157.3	\$ 31,512
2003-04	1,146.6	\$ 89,363	2,751.0	\$ 80,957	52,892.4	\$ 45,437	6,747.2	\$ 48,848	63,721.8	\$ 48,141	36,041.7	\$ 31,828
2004-05	1,126.0	\$ 91,145	2,799.4	\$ 81,880	53,253.8	\$ 45,722	6,911.9	\$ 49,135	64,273.5	\$ 48,481	36,602.0	\$ 32,513
2005-06	1,161.6	\$ 93,343	2,837.0	\$ 83,976	53,633.4	\$ 46,317	7,015.8	\$ 49,700	64,816.5	\$ 49,198	36,748.5	\$ 33,350
2006-07	1,171.2	\$ 97,440	2,804.0	\$ 88,228	53,956.6	\$ 47,880	7,151.2	\$ 51,272	65,262.1	\$ 50,900	36,882.5	\$ 34,735
2007-08	1,192.0	\$ 102,006	2,844.9	\$ 92,320	54,181.1	\$ 49,887	7,311.9	\$ 53,568	65,702.2	\$ 53,103	37,306.8	\$ 36,316
2008-09	1,158.5	\$ 106,892	2,876.9	\$ 96,959	54,657.7	\$ 52,568	7,384.7	\$ 56,397	66,221.2	\$ 55,902	37,516.2	\$ 38,402
2009-10	1,107.1	\$ 108,114	2,791.9	\$ 98,544	53,620.4	\$ 53,003	7,250.8	\$ 56,290	64,913.4	\$ 56,296	36,905.1	\$ 38,677
2010-11	1,109.8	\$ 109,392	2,792.6	\$ 99,005	53,881.0	\$ 52,930	7,299.3	\$ 55,977	65,241.9	\$ 56,226	37,110.0	\$ 38,914
2011-12	1,076.6	\$ 110,375	2,807.7	\$ 99,218	53,016.5	\$ 52,237	7,186.1	\$ 55,058	64,249.5	\$ 55,605	36,199.8	\$ 39,158
2012-13	1,106.3	\$ 110,873	2,864.2	\$ 99,715	53,563.2	\$ 52,238	7,302.1	\$ 54,916	64,995.6	\$ 55,653	36,450.1	\$ 39,487
2013-14	1,141.7	\$ 113,763	2,958.7	\$ 101,835	54,727.6	\$ 52,969	7,617.4	\$ 55,594	66,599.7	\$ 56,507	37,273.8	\$ 40,229
2014-15	1,234.4	\$ 115,871	3,092.4	\$ 103,898	56,183.3	\$ 52,510	8,109.9	\$ 55,272	68,807.3	\$ 56,307	38,598.2	\$ 41,147
2015-16	1,310.2	\$ 121,037	3,243.9	\$ 108,385	57,912.0	\$ 53,707	8,440.5	\$ 56,714	71,122.4	\$ 57,822	39,845.1	\$ 43,048
2016-17	1,375.5	\$ 125,274	3,423.3	\$ 111,519	59,566.4	\$ 54,460	8,910.6	\$ 57,526	73,560.3	\$ 58,821	41,509.7	\$ 44,704
2017-18	1,413.3	\$ 131,577	3,502.1	\$ 117,249	61,010.8	\$ 55,698	9,060.5	\$ 58,777	75,229.1	\$ 60,388	42,510.0	\$ 47,275
2018-19	1,421.2	\$ 138,250	3,609.7	\$ 122,668	62,545.2	\$ 73,060	9,527.9	\$ 77,975	77,351.0	\$ 77,203	44,335.5	\$ 50,404
2019-20	1,371.8	\$ 146,995	3,589.0	\$ 130,719	62,847.7	\$ 76,875	9,568.3	\$ 81,373	77,598.3	\$ 81,184	44,694.5	\$ 53,376

# Staff Ratio

- K–12 staff ratio =  $\text{FTE staff} / \text{FTE students} * 1000$ .
  - Must be at least 46/1000 (Chapter 392-127 WAC).
- Which staff are included in the K–12 ratio calculation?
  - CIS FTE (duty roots 31–49 & 63–64) in Grades K–12 in basic education (programs 01, 03, 31, 34, 45, & 97).
  - Plus a %\* of CIS FTE in special education (program 21) in K–12.
  - Students & staff in ALE (program 02) are excluded.
- Staff FTE from S-275.
- Student FTE from P-223 (& Form 1160 to select different enrollment month—see S-275 instructions).

*\* % is shown on Report 1159, line B.7. See OSPI/SAFS website for 2020–21 Budget Preparations, Special Education Percentage for Revenue 3121 Calculation for 2020–21.*

SUMMARY OF FULL-TIME EQUIVALENT ENROLLMENT AS REPORTED ON FORM P223 FOR SCHOOL YEAR ENDING 2019

Port Townsend School District - (16050)

Jefferson County No. 16

E.S.D 114

Total K-12 Basic Education Enrollment

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	74.00	74.50	73.00	73.00	76.00	76.00	77.00	74.50	76.50	77.50	75.20
FIRST	74.00	76.00	75.00	73.00	75.00	75.00	75.00	74.00	75.00	76.00	74.80
SECOND	85.80	88.20	90.20	90.20	90.20	89.20	89.20	84.20	85.20	86.20	87.86
THIRD	95.00	98.00	99.00	98.00	98.00	97.00	96.00	98.00	98.00	97.00	97.40
FOURTH	86.00	86.36	87.36	87.36	87.36	88.00	88.00	87.00	89.00	89.00	87.54
FIFTH	91.00	95.00	94.00	94.00	94.00	94.00	95.00	93.00	93.00	95.00	93.80
SIXTH	86.08	89.14	91.14	92.14	91.14	89.14	90.14	91.14	90.14	89.14	89.93
SEVENTH	97.00	97.00	97.00	97.93	96.93	97.79	96.16	92.88	90.88	90.88	95.45
EIGHTH	126.32	125.36	123.36	124.22	126.15	128.65	128.51	127.51	126.65	127.79	126.45
NINTH	93.00	97.00	98.00	98.00	96.00	93.68	91.68	91.68	90.68	89.68	93.94
TENTH	97.74	98.53	97.49	98.43	98.43	97.29	94.39	95.36	94.36	93.26	96.53
ELEVENTH	66.76	67.84	66.93	65.92	66.92	65.73	67.33	66.29	66.03	66.26	66.60
TWELFTH	61.03	62.26	59.71	57.66	57.66	54.49	56.41	53.05	50.67	51.67	56.46
*** TOTALS	1,133.73	1,155.19	1,152.19	1,149.86	1,153.79	1,145.97	1,144.82	1,128.61	1,126.11	1,129.38	1,141.97

Total K-12 Basic Education Enrollment - By Grade Span

Use K-12 enrollment for October (or month selected) in Report 1159, line A.2, to calculate K-12 staff ratio.

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	74.00	74.50	73.00	73.00	76.00	76.00	77.00	74.50	76.50	77.50	75.20
GRADES 1-3	254.80	262.20	264.20	261.20	263.20	261.20	260.20	256.20	258.20	259.20	260.06
GRADE 4	86.00	86.36	87.36	87.36	87.36	88.00	88.00	87.00	89.00	89.00	87.54
GRADES 5-6	177.08	184.14	185.14	186.14	185.14	183.14	185.14	184.14	183.14	184.14	183.73
GRADES 7-8	223.32	222.36	220.36	222.15	223.08	226.44	224.67	220.39	217.53	218.67	221.90
GRADES 9-12	318.53	325.63	322.13	320.01	319.01	311.19	309.81	306.38	301.74	300.87	313.53
*** TOTALS	1,133.73	1,155.19	1,152.19	1,149.86	1,153.79	1,145.97	1,144.82	1,128.61	1,126.11	1,129.38	1,141.97

SUMMARY OF FULL-TIME EQUIVALENT ENROLLMENT AS REPORTED ON FORM P223 FOR SCHOOL YEAR ENDING 2019

Port Townsend School District - (16050)

Jefferson County No. 16

E.S.D 114

Total ALE Enrollment

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	0.00	0.50	1.00	1.00	1.00	1.00	1.00	0.50	0.50	0.50	0.70
FIRST	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10
SECOND	0.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00	1.30
THIRD	3.00	3.00	3.00	4.00	5.00	4.00	4.00	4.00	4.00	4.00	3.80
FOURTH	6.00	5.36	4.36	3.36	3.36	4.00	4.00	4.00	4.00	4.00	4.24
FIFTH	1.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
SIXTH	3.94	3.86	4.86	3.72	3.72	3.72	3.72	4.72	4.72	4.72	4.17
SEVENTH	3.00	3.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.30
EIGHTH	7.48	7.80	7.80	7.80	8.80	10.30	10.30	12.30	12.30	13.30	9.82
NINTH	2.00	2.00	2.00	3.00	4.00	4.72	4.72	4.72	4.72	4.72	3.66
TENTH	9.50	10.82	10.82	10.76	10.76	12.40	10.46	12.41	11.41	11.31	11.07
ELEVENTH	5.10	5.16	4.16	4.16	5.16	5.43	5.61	5.61	6.42	6.42	5.32
TWELFTH	3.20	4.03	3.66	3.66	3.66	4.66	6.94	4.76	2.62	3.62	4.08
*** TOTALS	44.22	50.53	47.66	46.46	50.46	55.23	56.75	59.02	56.69	58.59	52.56

Exclude students in ALE in Report 1159, line A.3, to calculate K-12 staff ratio.

Total ALE Enrollment - By Grade Span

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	0.00	0.50	1.00	1.00	1.00	1.00	1.00	0.50	0.50	0.50	0.70
GRADES 1-3	3.00	5.00	4.00	5.00	6.00	5.00	6.00	6.00	6.00	6.00	5.20
GRADE 4	6.00	5.36	4.36	3.36	3.36	4.00	4.00	4.00	4.00	4.00	4.24
GRADES 5-6	4.94	6.86	6.86	5.72	5.72	5.72	5.72	6.72	6.72	6.72	6.17
GRADES 7-8	10.48	10.80	10.80	9.80	10.80	12.30	12.30	14.30	14.30	15.30	12.12
GRADES 9-12	19.80	22.01	20.64	21.58	23.58	27.21	27.73	27.50	25.17	26.07	24.13
*** TOTALS	44.22	50.53	47.66	46.46	50.46	55.23	56.75	59.02	56.69	58.59	52.56

Total Vocational and Skill Center Enrollment below are included in K-12 Enrollment

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
Total VOC 9-12	53.46	56.21	55.67	55.32	54.40	52.62	52.09	50.99	50.44	50.25	53.15
Total SK CNTR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total VOC 7-8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Port Townsend School District (16050)**

Program	FTE	Base Salary Total	Base Salary Average	Other Salary Total	Other Salary Average	Insurance Benefits Total	Insurance Benefits Average	Mandatory Benefits Avg Rate	Defunct LEAP 1 Mix Factor
01	61.341	4,321,178	70,445	507,357	8,271	597,132	9,735	23.13	1.60618
02	2.800	201,386	71,924	9,370	3,346	27,820	9,936	23.53	1.64901
21	11.610	825,244	71,080	24,807	2,137	130,758	11,263	23.50	1.57716
24	1.000	59,234	59,234	1,976	1,976	9,100	9,100	23.58	1.37458
31	3.270	230,866	70,601	7,899	2,416	35,402	10,826	18.59	1.57923
51	1.821	119,285	65,505	3,389	1,861	18,988	10,427	23.61	1.49596
52	0.200	13,362	66,810	445	2,225	1,820	9,100	23.49	1.55041
55	2.450	172,531	70,421	5,011	2,045	27,562	11,250	23.49	1.61633
58				53,970					
65	0.600	34,804	58,007	1,160	1,933	1,374	2,290	23.85	1.34610
74				3,400					
79	0.140	10,888	77,771	362				23.44	1.80472
97	2.050	221,095	107,851			20,294	9,900	23.37	1.59384
K-12 Program 02 Instructional	2.700	191,191	70,811	6,370	2,359	26,782	9,919	23.53	1.64325
Program 21 Instructional	10.860	744,244	68,531	24				23.51	1.59026
Program 21 Administrative	0.750	81,000	108,000					23.44	1.38747
K-12 Program 21 Instructional	10.000	677,364	67,736	22,577	2,258	113,041	11,304	23.52	1.57182

Exclude staff in ALE program 02 (Report 1159, line B.2) to calculate K-12 staff ratio.

Include K-12 special education CIS FTE in Report 1159, line B.5 to calculate K-12 staff ratio.



Program	FTE	Base Salary Total	Base Salary Average	Other Salary Total	Other Salary Average	Insurance Benefits Total	Insurance Benefits Average	Mandatory Benefits Avg Rate	Defunct LEAP 1 Mix Factor
Program 31 Instructional	3.070	207,024	67,435	7,899	2,573	33,326	10,855	18.05	1.56454
Program 31 Administrative	0.200	23,842	119,210			2,076	10,381	23.38	1.80472
K-3 BEA Instructional	22.831	1,513,958	66,312	157,245	6,887	233,007	10,206	23.15	1.53787
4-6 BEA Instructional	11.380	785,901	69,060	88,539	7,780	101,096	8,884	23.44	1.60252
7-8 BEA Instructional	11.500	796,625	69,272	92,627	8,055	107,743	9,369	23.47	1.60738
9-12 BEA Instructional	18.200	1,290,899	70,929	148,621	8,166	182,174	10,010	21.90	1.65038
<b>K-12 BEA Instructional</b>	<b>63.911</b>	4,387,383	68,648	487,032	7,620	624,020	9,764	22.89	1.59393
K-12 BEA Administrative	2.000	221,158	110,579				10,381	23.41	1.80472
BEA	69.461	4,974,525	71,647				9,799	22.95	1.60628
Instructional	80.482	5,497,347	68,305	604,665	7,513	802,263	9,968	23.02	1.58578
Administrative	6.800	712,526	104,783	9,481	1,394	69,604	10,236	23.42	1.71869
Other				5,000					
Active	87.282	6,209,873	71,147	619,146	7,094	871,867	9,989	23.06	1.59613
Certificated Total	87.282	6,209,873	71,147	619,146	7,094	871,867	9,989	23.06	1.59613
Instructional for Funding Purposes	80.482	5,497,347	68,305	604,665	7,513	802,263	9,968	23.02	1.58578
Instructional for Compliance Purposes	80.482	5,497,347	68,305	604,665	7,513	802,263	9,968	23.02	1.58578

Include K-12 basic education  
CIS FTE in Report 1159, line B.1  
to calculate K-12 staff ratio.

K-12 enrollment FTE for October (or month selected) from P-223 enrollment report.

State of Washington Superintendent of Public Instruction

Calculation of 2018-19 Certificated Instructional Staff Ratio 16050 Port Townsend School District

>>>> Base Data as Reported by the District <<<<

Grades K-12

A. Full-Time Equivalent (FTE) Student Enrollment for Selected Month:

- 1. October 2018 or month selected on Form SPI 1160
2. K-12 FTE students (less Running Start) from Report P-223
3. K-12 FTE students in Alternative Learning Experience (ALE)
4. K-12 FTE students less ALE [A.2 - A.3]

B. FTE Certificated Instructional Staff (CIS) in Basic Education:

- 1. K-12 FTE CIS in basic education from Report S-275
2. K-12 FTE CIS in ALE (program 02) from Report S-275
3. K-12 FTE CIS in basic education less ALE [B.1 - B.2]
4. K-12 FTE CIS in basic education from Form SPI 1158
5. K-12 FTE CIS in special education from Report S-275
6. K-12 FTE CIS in special education from Form SPI 1158
7. K-12 FTE CIS in special education % to basic education
8. Total K-12 FTE CIS [B.3 + B.4 + ((B.5 + B.6) \* B.7)]

>>>> Calculation of

K-12 CIS FTE in basic ed, less ALE, plus a % of special ed.

C. Calculated Basic Education CIS Ratio [B.8 / A.4 \* 1000]

D. Did the district maintain the statutory ratio of 46 Basic Education CIS per 1000 Students in K-12?

- 1. If "No," K-12 ratio shortfall [46.00 - C]
2. Penalty Basic Education CIS FTE [D.1 \* A.2 / 1000]

Rules governing K-12 ratio compliance are codified in Chapter 392-127 WAC.

District has maintained K-12 staff ratio requirement (46/1000).

District's K-12 staff ratio.

57.57

Yes

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State of Washington  
Superintendent of Public Instruction

Calculation of 2018-19 Certificated Instructional Staff Ratio  
17906 Green Dot Excel School District

>>>> Base Data as Reported by the District <<<<

Grades K-12

A. Full-Time Equivalent (FTE) Student Enrollment for Selected Month:

- 1. October 2018 or month selected on Form SPI 1160 October 2018
- 2. K-12 FTE students (less Running Start) from Report P-223 192.00
- 3. K-12 FTE students in Alternative Learning Experience (ALE)
- 4. K-12 FTE students less ALE [A.2 - A.3] **192.00**

B. FTE Certificated Instructional Staff (CIS) in Basic Education:

- 1. K-12 FTE CIS in basic education from Report S-275 8.500
- 2. K-12 FTE CIS in ALE (program 02) from Report S-275
- 3. K-12 FTE CIS in basic education less ALE [B.1 - B.2] 8.500
- 4. K-12 FTE CIS in basic education from Form SPI 1158
- 5. K-12 FTE CIS in special education from Report S-275
- 6. K-12 FTE CIS in special education from Form SPI 1158
- 7. K-12 FTE CIS in special education % to basic education 28.12%
- 8. Total K-12 FTE CIS [B.3 + B.4 + ((B.5 + B.6) \* B.7)] **8.500**

>>>> Calculation of K-12 Ratio Compliance <<<<

District's K-12 ratio.

C. Calculated Basic Education CIS Ratio [B.8 / A.4 \* 1000]

**44.27**

D. Did the district maintain the statutory ratio of 46 Basic Education CIS per 1000 Students in K-12?

**No**

- 1. If "No," K-12 ratio shortfall [46.00 - C] 1.73
- 2. Penalty Basic Education CIS FTE [D.1 \* A.2 / 1000] **0.332**

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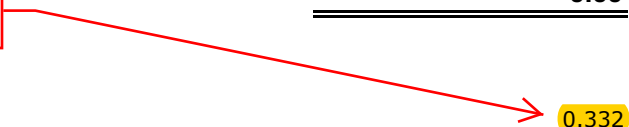
Rules governing K-12 ratio compliance are codified in Chapter 392-127 WAC.

District has not maintained K-12 staff ratio requirement (46/1000) and is penalized the shortfall of 0.332 CIS FTE.

**I. Student Enrollment Details**

<b>A. Full Time Equivalent (FTE) Enrollment</b>	<b>Remote &amp; Necessary</b>	<b>TOTALS</b>
1. Kindergarten	0.00	0.00
2. Grades 1-3	0.00	0.00
Additional School Annual Class FTE		0.00
3. Grade 4	0.00	0.00
Additional School Annual Class FTE		0.00
4. Grades 5-6	0.00	0.00
Additional School Annual Class FTE		0.00
5. Grades 7-8 (includes CTE)	0.00	93.10
Additional School Annual Class FTE		0.00
6. Grades 9-12 (includes CTE & Skill Center)		80.30
Additional School Annual Class FTE		0.00
<b>7. Total K-12 less Running Start, Dropout &amp; ALE</b>	<b>0.00</b>	<b>173.40</b>
8. Running Start (Community and Technical College FTE)		
a. Non CTE		0.00
b. CTE		0.00
9. Dropout Reengagement FTE		
a. Non CTE		0.00
b. CTE		0.00
10. Alternative Learning Experience (ALE)		
a. Grades K-6 ALE FTE		0.00
b. Grades 7-8 ALE FTE		0.00
c. Grades 9-12 ALE FTE		0.00
<b>11. Total K-12 including Running Start, Dropout and ALE</b>		<b>173.40</b>
<b>B. Career and Technical Education (CTE)</b>		
1. Grades 7-8 CTE Exploratory		0.00
2. Grades 9-12 CTE Exploratory		0.00
3. Grades 9-12 Skill Centers		0.00
<b>4. Total CTE &amp; Skill Center</b>		<b>0.00</b>

Reduction of funded staff units.



**II. District Staffing Data**

A. Funding Reduction Staff Units		0.332
B. Professional Learning Days		1
C. Base Salary (Current Biennium Amount)	\$	35,940.00
D. Salary Increase	\$	65,216.05

**III. Formulated Staffing Units**

**A. School Generated**

1. Principals	0.544
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**TOTALS**

[Principal Elem FTE] + [Principal Middle FTE] + [Principal High FTE] 0.000 + 0.292 + 0.252	
2. Classroom Teachers [Teachers Elem FTE] + [Teachers Middle FTE] + [Teachers High FTE] + [Lab Science FTE] 0.000 + 3.916 + 3.353 + 0.122	7.391
3. Teacher Librarians [Librarian Elem FTE] + [Librarian Middle FTE] + [Librarian High FTE] 0.000 + 0.112 + 0.070	0.182
4. Guidance Counselors [Counselor Elem FTE] + [Counselor Middle FTE] + [Counselor High FTE] 0.000 + 0.262 + 0.340	0.602
5. Health And Social Services	
a. School Nurses [Nurses Elem FTE] + [Nurses Middle FTE] + [Nurses High FTE] 0.000 + 0.013 + 0.013	0.026
b. Social Workers [Social Workers Elem FTE] + [Social Workers Middle FTE] + [Social Workers High FTE] 0.000 + 0.001 + 0.002	0.003
c. Psychologists [Psychologists Elem FTE] + [Psychologists Middle FTE] + [Psychologists High FTE] 0.000 + 0.000 + 0.001	0.001
6. Teaching Assistance [Teach Assist Elem FTE] + [Teach Assist Middle FTE] + [Teach Assist High FTE] 0.000 + 0.151 + 0.087	0.238
7. Office Support [School Office Elem FTE] + [School Office Middle FTE] + [School Office High FTE] 0.000 + 0.501 + 0.438	0.939
8. Custodians [Custodians Elem FTE] + [Custodians Middle FTE] + [Custodians High FTE] 0.000 + 0.419 + 0.397	0.816
9. Student & Staff Safety [Security Elem FTE] + [Security Middle FTE] + [Security High FTE] 0.000 + 0.020 + 0.019	0.039
10. Family Involvement Coordinators [Family Involve Elem FTE] + [Family Involve Middle FTE] + [Family Involve High FTE] 0.000 + 0.000 + 0.000	0.000
<b>11. Total School Generated Staffing Units</b> <b>[Principal FTE] + [Teachers FTE] + [Librarian FTE] + [Counselor FTE] + [Nurses FTE] + [Social Workers FTE] + [Psychologist FTE] + [Teaching Assist FTE] + [School Office FTE] + [Custodians FTE] + [Security FTE] + [Family Involve FTE] - [Staff Unit Reduction]</b> <b>0.544 + 7.391 + 0.182 + 0.602 + 0.026 + 0.003 + 0.001 + 0.238 + 0.939 + 0.816 + 0.039 + 0.000 - 0.332</b>	<b>10.449</b>

Reduction of funded staff units.

State of Washington  
Superintendent of Public Instruction

Calculation of 2017-18 Certificated Instructional Staff Ratio  
27909 SOAR Academy School District

>>>> Base Data as Reported by the District <<<<

Grades K-12

A. Full-Time Equivalent (FTE) Student Enrollment for Selected Month:

- 1. October 2017 or month selected on Form SPI 1160 October 2017
- 2. K-12 FTE students (less Running Start) from Report P-223 180.00
- 3. K-12 FTE students in Alternative Learning Experience (ALE)
- 4. K-12 FTE students less ALE [A.2 - A.3] 180.00

B. FTE Certificated Instructional Staff (CIS) in Basic Education:

- 1. K-12 FTE CIS in basic education from Report S-275 0.800
- 2. K-12 FTE CIS in ALE (program 02) from Report S-275
- 3. K-12 FTE CIS in basic education less ALE [B.1 - B.2] 0.800
- 4. K-12 FTE CIS in basic education from Form SPI 1158
- 5. K-12 FTE CIS in special education from Report S-275
- 6. K-12 FTE CIS in special education from Form SPI 1158
- 7. K-12 FTE CIS in special education % to basic education 20.54%
- 8. Total K-12 FTE CIS [B.3 + B.4 + ((B.5 + B.6) \* B.7)] 0.800

>>>> Calculation of K-12 Ratio Compliance <<<<

District's K-12 ratio.

C. Calculated Basic Education CIS Ratio [B.8 / A.4 \* 1000]

4.44

D. Did the district maintain the statutory ratio of 46 Basic Education CIS per 1000 Students in K-12?

No

- 1. If "No," K-12 ratio shortfall [46.00 - C] 41.56
- 2. Penalty Basic Education CIS FTE [D.1 \* A.2 / 1000] 7.481

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Rules governing K-12 ratio compliance are codified in Chapter 392-127 WAC.

District has not maintained K-12 staff ratio requirement (46/1000) and is penalized the shortfall of 7.481 CIS FTE.

**TOTALS**

**II. District Staffing Data**

A. Funding Reduction Staff Units			7.481
B. Learning Improvement Days (LID) pursuant to WAC 392-140-961			0.00
C. LEAP 2 Base Salary (Previous Year)		\$	36,419.00
D. Allocated CIS Base Salary (Previous Year)	Reduction of funded staff units.	\$	36,419.00
E. LEAP 2 Base Salary (Current Year)		\$	37,257.00
F. Allocated CIS Base Salary (Current Year)		\$	37,257.00

**III. Formulated Staffing Units**

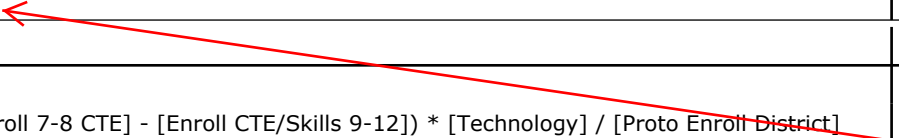
**A. School Generated**

1. Principals [Principal Elem FTE] + [Principal Middle FTE] + [Principal High FTE] 0.537 + 0.000 + 0.000	0.537
2. Classroom Teachers [Teachers Elem FTE] + [Teachers Middle FTE] + [Teachers High FTE] + [Lab Science FTE] 11.645 + 0.000 + 0.000 + 0.000	11.645
3. Teacher Librarians [Librarian Elem FTE] + [Librarian Middle FTE] + [Librarian High FTE] 0.284 + 0.000 + 0.000	0.284
4. Guidance Counselors [Counselor Elem FTE] + [Counselor Middle FTE] + [Counselor High FTE] 0.211 + 0.000 + 0.000	0.211
5. Health And Social Services	
a. School Nurses [Nurses Elem FTE] + [Nurses Middle FTE] + [Nurses High FTE] 0.033 + 0.000 + 0.000	0.033
b. Social Workers [Social Workers Elem FTE] + [Social Workers Middle FTE] + [Social Workers High FTE] 0.018 + 0.000 + 0.000	0.018
c. Psychologists [Psychologists Elem FTE] + [Psychologists Middle FTE] + [Psychologists High FTE] 0.007 + 0.000 + 0.000	0.007
6. Teaching Assistance [Teach Assist Elem FTE] + [Teach Assist Middle FTE] + [Teach Assist High FTE] 0.401 + 0.000 + 0.000	0.401
7. Office Support [School Office Elem FTE] + [School Office Middle FTE] + [School Office High FTE] 0.862 + 0.000 + 0.000	0.862
8. Custodians [Custodians Elem FTE] + [Custodians Middle FTE] + [Custodians High FTE] 0.710 + 0.000 + 0.000	0.710
9. Student & Staff Safety	0.034

**TOTALS**

[Security Elem FTE] + [Security Middle FTE] + [Security High FTE] 0.034 + 0.000 + 0.000	
10. Family Involvement Coordinators [Family Involve Elem FTE] + [Family Involve Middle FTE] + [Family Involve High FTE] 0.035 + 0.000 + 0.000	0.035
<b>11. Total School Generated Staffing Units</b>  [Principal FTE] + [Teachers FTE] + [Librarian FTE] + [Counselor FTE] + [Nurses FTE] + [Social Workers FTE] + [Psychologist FTE] + [Teaching Assist FTE] + [School Office FTE] + [Custodians FTE] + [Security FTE] + [Family Involve FTE] - [Staff Unit Reduction]  0.537 + 11.645 + 0.284 + 0.211 + 0.033 + 0.018 + 0.007 + 0.401 + 0.862 + 0.710 + 0.034 + 0.035 - 7.481	<b>7.296</b>
<b>B. District Wide Support</b>	
1. Technology ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Technology] / [Proto Enroll District] (171.40 - 0.00 - 0.00) * 0.628 / 1,000.00	0.108
2. Facilities, Maintenance, Grounds ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Facilities] / [Proto Enroll District] (171.40 - 0.00 - 0.00) * 1.813 / 1,000.00	0.311
3. Warehouse, Laborers, Mechanics ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Warehouse] / [Proto Enroll District] (171.40 - 0.00 - 0.00) * 0.332 / 1,000.00	0.057
4. Central Administration Total ( [School Generated FTE] + [Technology FTE] + [Facilities FTE] + [Warehouse FTE] ) * [Central Admin Percent] ( 7.296 + 0.108 + 0.311 + 0.057 ) * 0.05300	0.412
a. Certificated Administrators [Central Admin Total FTE] * [Central Admin CAS%] 0.412 * 0.25470	0.105
b. Classified Staff [Central Admin Total FTE] * [Central Admin CLS%] 0.412 * 0.74530	0.307

Reduction of funded staff units.





State of Washington  
Superintendent of Public Instruction

Calculation of 2017-18 Certificated Instructional Staff Ratio  
27909 SOAR Academy School District

>>>> Base Data as Reported by the District <<<< Grades K-12

A. Full-Time Equivalent (FTE) Student Enrollment for Selected Month:

- 1. October 2017 or month selected on Form SPI 1160 October 2017
- 2. K-12 FTE students (less Running Start) from Report P-223 180.00
- 3. K-12 FTE students in Alternative Learning Experience (ALE)
- 4. K-12 FTE students less ALE [A.2 - A.3] 180.00

B. FTE Certificated Instructional Staff (CIS) in Basic Education:

- 1. K-12 FTE CIS in basic education from Report S-275 8.000
- 2. K-12 FTE CIS in ALE (program 02) from Report S-275
- 3. K-12 FTE CIS in basic education less ALE [B.1 - B.2] 8.000
- 4. K-12 FTE CIS in basic education from Form SPI 1158
- 5. K-12 FTE CIS in special education from Report S-275 1.000
- 6. K-12 FTE CIS in special education from Form SPI 1158
- 7. K-12 FTE CIS in special education % to basic education 20.54%
- 8. Total K-12 FTE CIS [B.3 + B.4 + ((B.5 + B.6) \* B.7)] 8.205

>>>> Calculation of K-12 Ratio Compliance <<<<

District's K-12 ratio improved from 4.44 to 45.59/1000.

C. Calculated Basic Education CIS Ratio [B.8 / A.4]

45.59

D. Did the district maintain the statutory ratio of 46 Basic Education CIS per 1000 Students in K-12?

No

- 1. If "No," K-12 ratio shortfall [46.00 - C] 0.41
- 2. Penalty Basic Education CIS FTE [D.1 \* A.2 / 1000] 0.074

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Rules governing K-12 ratio compliance are codified in Chapter 392-127 WAC.

District K-12 staff ratio penalty reduced from 7.481 to 0.074 CIS FTE.

**TOTALS**

**II. District Staffing Data**

A. Funding Reduction Staff Units		0.074
B. Learning Improvement Days (LID) pursuant to WAC 392-140-961		0.00
C. LEAP 2 Base Salary (Previous Year)	\$	36,419.00
D. Allocated CIS Base Salary (Previous Year)	\$	36,419.00
E. LEAP 2 Base Salary (Current Year)	\$	37,257.00
F. Allocated CIS Base Salary (Current Year)	\$	37,257.00

**III. Formulated Staffing Units**

**A. School Generated**

1. Principals [Principal Elem FTE] + [Principal Middle FTE] + [Principal High FTE] 0.525 + 0.000 + 0.000	0.525
2. Classroom Teachers [Teachers Elem FTE] + [Teachers Middle FTE] + [Teachers High FTE] + [Lab Science FTE] 11.380 + 0.000 + 0.000 + 0.000	11.380
3. Teacher Librarians [Librarian Elem FTE] + [Librarian Middle FTE] + [Librarian High FTE] 0.278 + 0.000 + 0.000	0.278
4. Guidance Counselors [Counselor Elem FTE] + [Counselor Middle FTE] + [Counselor High FTE] 0.206 + 0.000 + 0.000	0.206
5. Health And Social Services	
a. School Nurses [Nurses Elem FTE] + [Nurses Middle FTE] + [Nurses High FTE] 0.032 + 0.000 + 0.000	0.032
b. Social Workers [Social Workers Elem FTE] + [Social Workers Middle FTE] + [Social Workers High FTE] 0.018 + 0.000 + 0.000	0.018
c. Psychologists [Psychologists Elem FTE] + [Psychologists Middle FTE] + [Psychologists High FTE] 0.007 + 0.000 + 0.000	0.007
6. Teaching Assistance [Teach Assist Elem FTE] + [Teach Assist Middle FTE] + [Teach Assist High FTE] 0.392 + 0.000 + 0.000	0.392
7. Office Support [School Office Elem FTE] + [School Office Middle FTE] + [School Office High FTE] 0.843 + 0.000 + 0.000	0.843
8. Custodians [Custodians Elem FTE] + [Custodians Middle FTE] + [Custodians High FTE] 0.694 + 0.000 + 0.000	0.694
9. Student & Staff Safety	0.033

**TOTALS**

<p>[Security Elem FTE] + [Security Middle FTE] + [Security High FTE]          0.033 + 0.000 + 0.000</p>	
<p>10. Family Involvement Coordinators          [Family Involve Elem FTE] + [Family Involve Middle FTE] + [Family Involve High FTE]          0.035 + 0.000 + 0.000</p>	<p>0.035</p>
<p><b>11. Total School Generated Staffing Units</b>  <b>[Principal FTE] + [Teachers FTE] + [Librarian FTE] + [Counselor FTE] + [Nurses FTE] + [Social Workers FTE] + [Psychologist FTE] + [Teaching Assist FTE] + [School Office FTE] + [Custodians FTE] + [Security FTE] + [Family Involve FTE] - [Staff Unit Reduction]</b>  <b>0.525 + 11.380 + 0.278 + 0.206 + 0.032 + 0.018 + 0.007 + 0.392 + 0.843 + 0.694 + 0.033 + 0.035 - 0.074</b></p>	<p><b>14.369</b></p>
<p><b>B. District Wide Support</b></p>	
<p>1. Technology          ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Technology] / [Proto Enroll District]          (167.50 - 0.00 - 0.00) * 0.628 / 1,000.00</p>	<p>0.105</p>
<p>2. Facilities, Maintenance, Grounds          ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Facilities] / [Proto Enroll District]          (167.50 - 0.00 - 0.00) * 1.813 / 1,000.00</p>	<p>0.304</p>
<p>3. Warehouse, Laborers, Mechanics          ([Enroll Total] - [Enroll 7-8 CTE] - [Enroll CTE/Skills 9-12]) * [Warehouse] / [Proto Enroll District]          (167.50 - 0.00 - 0.00) * 0.332 / 1,000.00</p>	<p>0.056</p>
<p>4. Central Administration Total          ( [School Generated FTE] + [Technology FTE] + [Facilities FTE] + [Warehouse FTE] ) * [Central Admin Percent]          ( 14.369 + 0.105 + 0.304 + 0.056 ) * 0.05300</p>	<p>0.786</p>
<p>a. Certificated Administrators          [Central Admin Total FTE] * [Central Admin CAS%]          0.786 * 0.25470</p>	<p>0.200</p>
<p>b. Classified Staff          [Central Admin Total FTE] * [Central Admin CLS%]          0.786 * 0.74530</p>	<p>0.586</p>

SUMMARY OF FULL-TIME EQUIVALENT ENROLLMENT AS REPORTED ON FORM P223 FOR SCHOOL YEAR ENDING 2018

SOAR Academy Charter District - (27909)

Pierce County No. 27

34950

**Total K-12 Basic Education Enrollment**

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	47.00	46.00	45.00	45.00	41.00	41.00	40.00	41.00	41.00	40.00	42.70
FIRST	49.00	43.00	40.00	37.00	34.00	34.00	35.00	30.00	30.00	30.00	36.20
SECOND	48.00	47.00	47.00	44.00	43.00	40.00	41.00	41.00	39.00	39.00	42.90
THIRD	46.00	44.00	38.00	37.00	36.00	33.00	35.00	33.00	30.00	30.00	36.20
FOURTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FIFTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SIXTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEVENTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EIGHTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NINTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TENTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ELEVENTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TWELFTH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTALS	190.00	180.00	170.00	163.00	154.00	148.00	151.00	145.00	140.00	139.00	158.00

Total K-12 Basic Education Enrollment - By Grade

Use K-12 enrollment for month selected (June) in Report 1159, line A.2 to calculate K-12 staff ratio.

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
KINDERGARTEN	47.00	46.00	45.00	45.00	41.00	41.00	40.00	41.00	41.00	40.00	42.70
GRADES 1-3	143.00	134.00	125.00	118.00	113.00	107.00	111.00	104.00	99.00	99.00	115.30
GRADE 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRADES 5-6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRADES 7-8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRADES 9-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTALS	190.00	180.00	170.00	163.00	154.00	148.00	151.00	145.00	140.00	139.00	158.00

State of Washington  
Superintendent of Public Instruction

Calculation of 2017-18 Certificated Instructional Staff Ratio  
27909 SOAR Academy School District

>>>> Base Data as Reported by the District <<<<

Grades K-12

A. Full-Time Equivalent (FTE) Student Enrollment for Selected Month:

- 1. October 2017 or month selected on Form SPI 1160 June 2018
- 2. K-12 FTE students (less Running Start) from Report P-223 139.00
- 3. K-12 FTE students in Alternative Learning Experience (ALE)
- 4. K-12 FTE students less ALE [A.2 - A.3] 139.00

B. FTE Certificated Instructional Staff (CIS) in Basic Education:

- 1. K-12 FTE CIS in basic education from Report S-275 8.000
- 2. K-12 FTE CIS in ALE (program 02) from Report S-275
- 3. K-12 FTE CIS in basic education less ALE [B.1 - B.2] 8.000
- 4. K-12 FTE CIS in basic education from Form SPI 1158
- 5. K-12 FTE CIS in special education from Report S-275 1.000
- 6. K-12 FTE CIS in special education from Form SPI 1158
- 7. K-12 FTE CIS in special education % to basic education 20.54%
- 8. Total K-12 FTE CIS [B.3 + B.4 + ((B.5 + B.6) \* B.7)] 8.205

>>>> Calculation of K-12 Ratio Compliance <<<<

District's  
K-12 ratio.

C. Calculated Basic Education CIS Ratio [B.8 / A.4 \* 1000]

59.03

D. Did the district maintain the statutory ratio of 46 Basic Education CIS per 1000 Students in K-12?

Yes

- 1. If "No," K-12 ratio shortfall [46.00 - C]
- 2. Penalty Basic Education CIS FTE [D.1 \* A.2 / 1000]

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Rules governing K-12 ratio compliance are codified in Chapter 392-127 WAC.

District has maintained K-12 staff ratio requirement (46/1000).

SOAR Academy Charter District

ESD ion

Pierce County

Student Full Time Enrollment and Calculated Staff Unit Report (Final)

CCDDD 27909

Apportionment Final

Account 3100

**I. Student Enrollment Details**

<b>A. Full Time Equivalent (FTE) Enrollment</b>	<b>Remote &amp; Necessary</b>	<b>TOTALS</b>
1. Kindergarten	0.00	42.70
2. Grades 1-3	0.00	115.30
Additional School Annual Class FTE		0.00
3. Grade 4	0.00	0.00
Additional School Annual Class FTE		0.00
4. Grades 5-6	0.00	0.00
Additional School Annual Class FTE		0.00
5. Grades 7-8 (includes CTE)	0.00	0.00
Additional School Annual Class FTE		0.00
6. Grades 9-12 (includes CTE & Skill Center)		0.00
Additional School Annual Class FTE		0.00
<b>7. Total K-12 less Running Start, Dropout &amp; ALE</b>	<b>0.00</b>	<b>158.00</b>
8. Running Start (Community and Technical College FTE)		
a. Non CTE		0.00
b. CTE		0.00
9. Dropout Reengagement FTE		
a. Non CTE		0.00
b. CTE		0.00
10. Alternative Learning Experience (ALE)		
a. Grades K-6 ALE FTE		0.00
b. Grades 7-8 ALE FTE		0.00
c. Grades 9-12 ALE FTE		0.00
<b>11. Total K-12 including Running Start, Dropout and ALE</b>		<b>158.00</b>
<b>B. Career and Technical Education (CTE)</b>		
1. Grades 7-8 CTE Exploratory		0.00
2. Grades 9-12 CTE Exploratory		0.00
4. Grades 9-12 Skill Centers		0.00
<b>5. Total CTE &amp; Skill Center</b>		<b>0.00</b>
<b>C. Enhancements</b>		
1. Compliance Poverty Class Size K-3		17.00
2. Compliance Class Size K-3		17.00
3. Enrollment Grades K-3 High Poverty		0.00
4. Enrollment Grades K-3		158.00

**II. District Staffing Data**

A. <b>Funding Reduction Staff Units</b>		<b>0.000</b>
B. Learning Improvement Days (LID) pursuant to WAC 392-140-961		0.00
C. LEAP 2 Base Salary (Previous Year)	\$	35,700.00

**TOTALS**

<b>11. Total School Generated Staffing Units</b>	<b>13.625</b>
$[\text{Principal FTE}] + [\text{Teachers FTE}] + [\text{Librarian FTE}] + [\text{Counselor FTE}] + [\text{Nurses FTE}] + [\text{Social Workers FTE}] + [\text{Psychologist FTE}] + [\text{Teaching Assist FTE}] + [\text{School Office FTE}] + [\text{Custodians FTE}] + [\text{Security FTE}] + [\text{Family Involve FTE}] - [\text{Staff Unit Reduction}]$	
$0.495 + 10.735 + 0.262 + 0.195 + 0.030 + 0.017 + 0.007 + 0.370 + 0.795 + 0.655 + 0.031 + 0.033 - 0.000$	
<b>B. District Wide Support</b>	
<p>1. Technology  <math display="block">([\text{Enroll Total}] - [\text{Enroll 7-8 CTE}] - [\text{Enroll CTE/Skills 9-12}]) * [\text{Technology}] / [\text{Proto Enroll District}]</math>  <math display="block">(158.00 - 0.00 - 0.00) * 0.628 / 1,000.00</math></p>	0.099
<p>2. Facilities, Maintenance, Grounds  <math display="block">([\text{Enroll Total}] - [\text{Enroll 7-8 CTE}] - [\text{Enroll CTE/Skills 9-12}]) * [\text{Facilities}] / [\text{Proto Enroll District}]</math>  <math display="block">(158.00 - 0.00 - 0.00) * 1.813 / 1,000.00</math></p>	0.286
<p>3. Warehouse, Laborers, Mechanics  <math display="block">([\text{Enroll Total}] - [\text{Enroll 7-8 CTE}] - [\text{Enroll CTE/Skills 9-12}]) * [\text{Warehouse}] / [\text{Proto Enroll District}]</math>  <math display="block">(158.00 - 0.00 - 0.00) * 0.332 / 1,000.00</math></p>	0.052
<p>4. Central Administration Total  <math display="block">([\text{School Generated FTE}] + [\text{Technology FTE}] + [\text{Facilities FTE}] + [\text{Warehouse FTE}]) * [\text{Central Admin Percent}]</math>  <math display="block">(13.625 + 0.099 + 0.286 + 0.052) * 0.05300</math></p>	0.745
<p>a. Certificated Administrators  <math display="block">[\text{Central Admin Total FTE}] * [\text{Central Admin CAS}\%]</math>  <math display="block">0.745 * 0.25470</math></p>	0.190
<p>b. Classified Staff  <math display="block">[\text{Central Admin Total FTE}] * [\text{Central Admin CLS}\%]</math>  <math display="block">0.745 * 0.74530</math></p>	0.555
<b>C. Small District Or Remote &amp; Necessary</b>	
1. Small School K-8 <= 5	
<p>a. Certificated Administration          If: <math>[\text{Enroll K-6}] + [\text{Enroll 7-8}] &gt; 0</math> AND <math>\leq 5</math> Then, If: <math>[\text{Enroll 7-8}] = 0</math> Then: <math>0.24 - \{([\text{Enroll K-3}] * [\text{Pupil K-3 CAS}]) + ([\text{Enroll 4}] * [\text{Pupil 4 CAS}]) + ([\text{Enroll 5-6}] * [\text{Pupil 5-6 CAS}])\}</math> Else: <math>0.32 - \{([\text{Enroll K-3}] * [\text{Pupil K-3 CAS}]) + ([\text{Enroll 4}] * [\text{Pupil 4 CAS}]) + ([\text{Enroll 5-6}] * [\text{Pupil 5-6 CAS}]) + ([\text{Enroll 7-8}] * [\text{Pupil 7-8 CAS}])\}</math> Else: 0           If: <math>158.00 + 0.00 &gt; 0</math> AND <math>\leq 5</math> Then, If: <math>0.00 = 0</math> Then: <math>0.24 - \{(158.00 * 0.004334) + (0.00 * 0.003995) + (0.00 * 0.003995)\}</math> Else: <math>0.32 - \{(158.00 * 0.004334) + (0.00 * 0.003995) + (0.00 * 0.003994)\}</math> Else: 0</p>	0.000
<p>b. Certificated Instructional          If: <math>[\text{Enroll K-6}] + [\text{Enroll 7-8}] &gt; 0</math> AND <math>\leq 5</math> Then, If: <math>[\text{Enroll 7-8}] = 0</math> Then: <math>1.76 - \{([\text{Enroll K-3}] * [\text{Pupil K-3 CIS}]) + ([\text{Enroll 4}] * [\text{Pupil 4 CIS}]) + ([\text{Enroll 5-6}] * [\text{Pupil 5-6 CIS}])\}</math> Else: <math>1.68 - \{([\text{Enroll K-3}] * [\text{Pupil K-3 CIS}]) + ([\text{Enroll 4}] * [\text{Pupil 4 CIS}]) + ([\text{Enroll 5-6}] * [\text{Pupil 5-6 CIS}]) + ([\text{Enroll 7-8}] * [\text{Pupil 7-8 CIS}])\}</math> Else: 0           If: <math>158.00 + 0.00 &gt; 0</math> AND <math>\leq 5</math> Then, If: <math>0.00 = 0</math> Then: <math>1.76 - \{(158.00 * 0.071169) + (0.00 * 0.046006) + (0.00 * 0.046006)\}</math> Else: <math>1.68 - \{(158.00 * 0.071169) + (0.00 * 0.046006) + (0.00 * 0.046235)\}</math> Else: 0</p>	0.000
2. Remote & Necessary K-8 <=5	
a. Certificated Administration	0.000

# K–3 Funded Class Size for 2019–20+

- One measurement/calculation for all of grades K–3.
  - Districts (vs. schools) are funded based on demonstrated class size in K–3.
    - Max class size funding = 17.00 students per teacher.
    - Minimum class size funding = 25.23 students per teacher.
  - Student FTE from P-223 annual average year-to-date K–3 enrollment.
  - Teacher FTE from S-275 in grade group codes K, 1, 2, & 3.
    - In programs 01, and % of program 21.
    - In teacher duty roots 31, 33, 34, 52, & 63.
    - Supplemental teachers allowed, hired (or re-assigned) after Oct 1, not on S-275.
  - Students & teachers in ALE (program 02) are excluded.
  - Calculations done January, March, & June.



# Bonus for National Board for Professional Teaching Standards Certification

- 8,382 national board certified teachers (NBCTs) received bonus in 2019–20, based on S-275 data + manual adj.

	<u>Base Bonus</u>	+	<u>Hi-Poverty Schools Bonus</u>
○ salary bonus →	\$5,505	+	\$ 5,000
○ benefits →	\$1,275	+	\$ 1,158
@ 23.06%*	\$6,780	=	\$12,938 total

- 6.2 % social security
  - 1.45% Medicare (OASDI)
  - 15.51% retirement (TRS)
- Bonus eligibility criteria per WAC 392-140-973:
  - Hold current NB certification during entire school year.
  - Assigned CIS duties (duty root 31–49, 52, or 63–64).
  - Employed full-time or part-time (>0 FTE) under written contract.

# Bonus for National Board Certification

- Additional CS bonus (\$5,000) is pro-rated based on FTE assignment in challenging, high poverty schools.
- Poverty determined by prior year Oct 1 state-funded student enrollment eligible for free or reduced price meals.
  - 70%+ for elementary schools (highest grade = P–6)
  - 60%+ for middle schools (highest grade = 7–9)
  - 50%+ for high schools (highest grade = 10–12)
- District offices (bldg codes 1000–1356) not CS eligible.
  - Have no students, and therefore
  - Have no student poverty; and
  - Are not eligible for CS bonus.
- Minimum school size = 30; CEDARS count on March 31.
- Institutional education schools automatically qualify as CS re: size, poverty. CEP schools qualify re: poverty.

# Notes for 2020–21

- Staff mix discontinued:
  - The 2018 Washington legislature made significant changes to how public schools are funded.
  - Staff mix discontinued after 2017–18; state no longer provides funding to school districts for teacher salary and benefits tied to their education level (degree & credits) and years of experience.
  - Districts/Schools now determine their own compensation schedule for teachers and ESAs, including what may count and what may not count for compensation purposes.
- OSPI will continue to collect degree and experience data for certificated staff, as in previous years.
  - Highest Degree Code = B, M, D, or blank (no V, G, etc. codes).
  - OSPI no longer collects credits data (schools report zeroes, or any numerical value).

# Questions?

- Michelle Matakas, Director – SAFS, [michelle.matakas@k12.wa.us](mailto:michelle.matakas@k12.wa.us)
- Mike Sando, Supervisor – Charter School Engagement, [mike.sando@k12.wa.us](mailto:mike.sando@k12.wa.us)
- Ross Bunda, Supervisor – Personnel Reporting, [ross.bunda@k12.wa.us](mailto:ross.bunda@k12.wa.us)