



Washington Office of Superintendent of **PUBLIC INSTRUCTION**

Extracurricular Opportunity Gap Compliance

1. **Purpose:**

The intent is to encourage districts to recruit more students from low-income families to participate in extracurricular activities, as well as creating a transparent system that supports each school district with a high school to collect and publish school-level data on Associated Student Body (ASB) card and athletic participation.

2. **Description of services provided:**

OSPI created a reporting tool using Smartsheets for each high school to report their ASB and athletic participation data. This tool was intended to support the determination of whether Opportunity Gap Plans would be required as outlined in [House Bill 1660 \(2020\)](#).

OSPI evaluated available technology and designed a comprehensive reporting tool through Smartsheet. Working with our partners in the Washington Association of School Business Officers (WASBO), OSPI created a contact list that identified a primary and secondary contact at every high school with an ASB and/or athletic program; only these contacts were able to enter data for their school/s. OSPI, through Smartsheets' email system, sent the school contacts PDF reports with their data to post on their ASB websites. OSPI staff developed several drafts of PDF reports for both ASB reports and Gap Plans. Our contact list on Smartsheet also permitted us to filter out districts schools that did not have an ASB or athletic program (home school programs, juvenile detention centers, etc.); total number of reporting schools dropped from 793 to 465.

3. **Criteria for receiving services and/or grants:**

OSPI must collaborate with ASB executive boards, provide support to districts, and publish a list on the agency website of schools/districts not complying with RCW 28A.325.050 and 28A.325.010.

Beneficiaries in 2020-21 School Year:

Number of School Districts:	N/A
Number of Schools:	465
Number of Students:	N/A
Number of Educators:	N/A
Other:	N/A

Number of OSPI staff associated with this funding (FTEs): 0.3 FTE
Number of contractors/other staff associated with this funding: 0

FY21 Funding: State Appropriation: \$50,000
Federal Appropriation: \$0
Other fund sources: \$0
TOTAL (FY21) \$50,000

4. **Are federal or other funds contingent on state funding?**

- No
 Yes, please explain.

5. **State funding history:**

Fiscal Year	Amount Funded	Actual Expenditures
FY21	\$50,000	\$22,778
FY20	\$25,000	\$8,057

6. **Number of beneficiaries (e.g., school districts, schools, students, educators, other) history:**

Fiscal Year	Number of Schools
FY21	465
FY20	793

7. **Programmatic changes since inception (if any):**

The passage of HB 1660 (2020) during the 2020 session increased each high school's reporting requirements.

8. **Evaluations of program/major findings:**

COVID-19 greatly impacted and reduced the activities and events that schools offered students in the 2020-21 school year. Many districts did not charge or even offer ASB cards for the school year. To receive ASB funding for the 2020-2021 SY, high schools were required to have completed their required ASB reporting and if applicable, Opportunity Gap, plans for the previous year.

9. **Major challenges faced by the program:**

The development of a Smartsheet reporting tool required dedicated OSPI staff time among program experts and project management staff, as well as purchased design

time from Smartsheet. OSPI, working with WASBO, also created a contact list with primary and secondary contacts for each high school with an ASB program. The rollout of high school reporting was not smooth with many districts unfamiliar with Smartsheet at first. OSPI staff provided office hours for technical assistance via Zoom calls, as well as provided one-on-one technical assistance Zoom calls with district leaders. OSPI also used the recent grant application to leverage districts to finish their ASB reporting; high schools could only apply for ASB funding if they had posted both their ASB report and Opportunity Gap Plans.

10. Future opportunities:

With the passage of HB 1660 and development of a new comprehensive reporting tool, OSPI will have access to each high school's ASB and athletic participation data and their Opportunity Gap Plans. Two or more years of data will be needed to see how schools address gaps in school-based activities requiring ASB membership and if HB 1660 increases afterschool participation for students from low income families.

This is currently the only use by OSPI to collect school and district data using Smartsheet; data collected this way is more time consuming than Survey Gizmo (Alchemer), however appears to have a higher rate of fidelity than Survey Gizmo and similar products.

11. Statutory and/or budget language:

ESSB 5092, Sec. 1501 (4)(n) \$25,000 of the general fund—state appropriation for fiscal year 2020 and \$50,000 of the general fund—state appropriation for fiscal year 2021 are provided solely for the Office of the Superintendent of Public Instruction to publish a list of schools and districts that are not complying with RCW 28A.325.010 and 28A.325.050. The Office must publish the list no later than December 30, 2020.

12. Other relevant information:

N/A

13. Schools/districts receiving assistance:

See [OSPI's Grantee List](#)

14. Program Contact Information:

Name: Ken Turner

Title: Program Supervisor for Health and Physical Education

Phone: 206-617-0288 (cell)

Email: ken.turner@k12.wa.us