Language Access Feedback Form

**To Participants**: Feel free to provide feedback on the language access services provided. Please answer the relevant prompts.

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| **My role**: Parent/guardian  School Personnel Interpreter | **Meeting type**: IEP Annual IEP initial  Disciplinary Parent-teacher conference Other |

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| --- | --- | --- |
| Meeting Date: | Yes / 是 | No / 否 |
| The interpreter was present at the start of the meeting  会议开始时口译员在场 |  |  |
| The interpreter was present for the entire meeting  在整场会议期间口译员都在场 |  |  |
| The interpreter introduced themselves to all participants and briefly explained their role  口译员向所有与会人员进行了自我介绍，并简要说明了其工作职责 |  |  |
| The interpreter communicated that information from the meeting would remain confidential  口译员表示，将对会议内容严格保密 |  |  |

|  | Strongly Disagree / 极不同意 | Disagree / 不同意 | Neutral/  Not Applicable / 中立/  不适用 | Agree / 同意 | Strongly Agree / 非常同意 |
| --- | --- | --- | --- | --- | --- |
| I know how to request an interpreter when needed  在需要口译服务时，我知道如何提出申请 |  |  |  |  |  |
| It is easy to request an interpreter when needed  在需要口译服务时，提出申请很简单 |  |  |  |  |  |
| It seemed as though the interpreter was interpreting everything that was communicated  我认为口译员完整翻译了所有的沟通信息 |  |  |  |  |  |
| Any technology used during the meeting functioned well  会议期间使用的所有技术手段均运行良好 |  |  |  |  |  |
| Interpreter feedback (Interpreter completes this section)  口译员反馈（由口译员填写此部分） | (Write comments) | | | | |