



OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION  
 Student Transportation  
 Old Capitol Building  
 PO BOX 47200  
 Olympia, WA 98504-7200  
 (360) 725-6120 TTY (360) 664-3631 FAX (360) 586-6124

ESD	CO	DIST
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## TRANSPORTATION VEHICLE FUND EXPENDITURE APPROVAL

ESD OR SCHOOL DISTRICT NAME: \_\_\_\_\_

The director of Student Transportation, in collaboration with the regional transportation coordinators of the educational service districts, will review requests for use of TVF funds for major repairs using the following guidelines (Also refer to OSPI Memorandum 001-10M):

1. The school bus needing major repairs is still receiving School Bus Replacement System funds (the bus is still "on the depreciation system").
2. The major repair is similar in cost to the replacement or complete rebuild of an engine.
3. The major repair does not include nonrelated routine service, preventative maintenance, or similar work. For instance, the rebuild of the brake system would not qualify for inclusion in the total cost of any such "major repairs."
4. Replacing a transmission (without concurrent engine replacement or other substantial required work) would not **by itself** qualify as major repair.
5. Costs resulting from an insurable collision (or similar event) would not qualify for access to TVF funds.
6. The school district must be able to provide records indicating a preventative maintenance program in reasonable alignment with industry standards.
7. Replacement of diesel-electric hybrid battery sets or the re-certification of compressed gas tanks would not qualify for inclusion in the total cost of any such "major repairs."
8. Labor costs cannot be included for any repairs performed by school district personnel.

Date of Repair \_\_\_\_\_ State Bus Number \_\_\_\_\_

Repair Details  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Cost of Repair \$ \_\_\_\_\_

Return to: Student Transportation  
 Office of Superintendent of Public Instruction  
 Old Capitol Building  
 PO BOX 47200  
 OLYMPIA WA 98504-7200

### OSPI USE ONLY

Current State Price \$ \_\_\_\_\_  
 Cost of Repair \$ \_\_\_\_\_

- Approved  
 Disapproved  
 Other

\_\_\_\_\_  
 DIRECTOR OF STUDENT TRANSPORTATION

\_\_\_\_\_  
 DATE