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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

k12.wa.us

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(X) Action Required
(X) Informational

BULLETIN NO. 008-23 ELEMENTARY, EARLY LEARNING, AND FEDERAL PROGRAMS

TO: Educational Service District Superintendents
School District Superintendents
School District Business Managers
Private School Administrators
Federal Grants Managers

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: Private School Participation in Federal Programs

CONTACT: Sheila Gerrish, Program Supervisor, Private Schools
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Julie Chace, Program Supervisor, Private Schools
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PURPOSE/BACKGROUND

Since the passage of the Elementary and Secondary Education Act (ESEA) in 1965, school districts have been required to provide equitable services to private school students, teachers, and in some cases, other education personnel, and parents under several federal programs. The Office of Superintendent of Public Instruction (OSPI) issues this bulletin to provide guidance for private school participation in ESEA federal programs. Although Perkins IV is authorized under the Carl D. Perkins Career and Technical Education Act of 2006, it is also included in the application for participation in federal programs for private schools.

Find descriptions of the available federal programs in [Attachment A](#). To participate in any federal program, a private school must notify OSPI and the local school district of their intent to participate each year via the Private Participation in Federal Programs application in the [Education Data System \(EDS\)](#). See [Attachment B](#) for instructions to log into EDS. The application will be due in April 2023. An announcement will be made once the application is open and will include the due date.

PRIVATE SCHOOL RESPONSIBILITIES

For a private school to qualify for and then participate in federal program equitable services, a private school must:

- Be a non-profit, elementary, or secondary school approved by the [Washington State Board of Education](#).
- Have notified the school district and OSPI of its intent to participate or not in federal program equitable services by completing and submitting the Private Participation in Federal Programs application in EDS by the due date.

If a private school does not complete the Private Participation in Federal Programs application in EDS by the due date, its students, teachers, and other education personnel are not eligible to participate in equitable services for the 2023–24 school year.

See detailed instructions and responsibilities for [private schools](#) OSPI's [private school webpage](#).

SCHOOL DISTRICT REQUIREMENTS

For private schools located IN district boundaries, school districts must make initial contact with all private schools to assist in the completion of the Private Participation in Federal Programs application in EDS. Districts must document attempts to contact private schools under the "Contact Log" tab in the application. This contact is **not required** for private schools located outside the district's boundaries.

OUT-OF-DISTRICT PRIVATE SCHOOLS

The Title I, Part A program requires school districts to provide equitable services to **eligible** students who attend participating private schools located **outside the school district boundaries**. School districts must identify if their students attend private schools located outside district boundaries. If the students generate funding for Title I, Part A equitable services, the school district would also be responsible to provide services to those eligible students. See [Out-of-District Private School Guidance](#).

See detailed instructions and responsibilities for [school districts](#) on OSPI's [private school webpage](#).

RESOURCES

Find additional resources and guidance on OSPI's [private school webpage](#).

TECHNICAL ASSISTANCE TRAINING

A training regarding private school participation in federal programs is scheduled for Thursday, February 23rd, from 9–11 am via zoom: <https://us02web.zoom.us/j/84640539373>. This training will focus on the requirements and responsibilities of private schools and school districts.

INFORMATION AND ASSISTANCE

For questions regarding this bulletin, please contact Sheila Gerrish, Program Supervisor, at sheila.gerrish@k12.wa.us; or Julie Chace, Program Supervisor, at julie.chace@k12.wa.us. OSPI's TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins and Memos](#) page of OSPI's website.

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Elementary, Early Learning, and Federal Programs

CR:jc

Attachment A: Federal Programs Required to Provide Equitable Services
Attachment B: Education Data System (EDS) Log-in Instructions

OSPI provides equal access to all programs and services without discrimination based on sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal by a person with a disability. Questions and complaints of alleged discrimination should be directed to the Equity and Civil Rights Director at 360-725-6162/TTY: 360-664-3631; or P.O. Box 47200, Olympia, WA 98504-7200; or equity@k12.wa.us.